

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 11 APRIL 2016 AT 19.45 in THE PAVILION, STATION ROAD, HALSTEAD.

PRESENT:

Cllr Christine Halliday Vice Chairman in the Chair
Cllr. Jeff Baldwin
Cllr. Karen Grosvenor
Cllr. Roger Sales

IN ATTENDANCE: Clerk, Seven parishioners and District Councillor John Grint

The meeting convened at 19.45

1 APOLOGIES:

Apologies were received from Cllr. Brooker who had a previous commitment; Cllrs. Draper and Gardiner who were both on holiday. Members present signed the attendance register,

2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

Items other than those already declared in Councillors' Register of Interests
Nil

2.1 DISPENSATIONS

Nil

3 RESOLVED: The Minutes of the Parish Council meeting held on Monday 14 March 2016 were approved and Signed as a True Record.

4 FINANCE

4.1 RESOLVED: The Minutes of the Finance Committee meeting held on 21 March 2016 were approved and signed as a True Record.

4.2 INSURANCE QUOTATION

Cllr. Sales, Chairman of the Finance Committee, spoke on the recommendation made by the Finance Committee concerning which company should provide insurance cover for Council.

Three quotations from different companies had been provided by Came & Company, and one had been received from Zurich municipal. Zurich had been Council's insurers for several years and provided a good service. Their quotation was also more favourable than those provided by Came & Company.

Cllr. Sales proposed that the quotation from Zurich for a three years agreement in the sum of £1,900.90p should be accepted, Seconded by Cllr. Baldwin, carried unanimously.

RESOLVED: That the quotation from Zurich Municipal for a three year agreement in the sum of £1,900,90p should be accepted.

4.3 RESOLVED: That the Accounts as itemised be paid, proposed by Cllr Sales, seconded by Cllr. Baldwin, carried unanimously

CQ870	SDC Business rates, Parish Room	£	242.00
CQ871	GML Stone & Brick Cleaning Services (netball court)	£	720.00
CQ872	KALC membership	£	619.15
CQ873	KALC training Cllrs. Gardiner and Draper	£	144.00
CQ874	Zurich Municipal	£	1,900.90
CQ875	Rural Kent membership	£	50.00
CQ876	Citizens Advice Sevenoaks S137	£	100.00
CQ886	Thames Water: Allotments	£	96.40
CQ886	Thames Water: Parish Room	£	21.51 117.91
CQ878	Local Council Review	£	17.00
CQ879	Viridor waste management	£	61.44

CQ880	Sliver Pines, newsletters	£	60.00
CQ882	Scribe 2000 Ltd, accounting- software, licence	£	234.00
CQ868	SPY Alarms (Pavilion)	£	151.20

CQ884 Clerk's expenses incurred while carrying out her duties:

Internet allowance	£	17.66	
Mileage: 1 x Bank @ 11, 2 Printer @ 7			
Halstead 6 @ 1.5=31	£	13.95	
Stationery	£	4.25	
Stamps, newsletters	£	<u>63.25</u>	£99.11

DD	EDF Parish Room	£	27.00
DD	EDF Pavilion	£	<u>44.00</u>
			<u>£ 71.00</u>

TOTAL PAYMENTS AS AT 11 APRIL 2016 **£4,587.71**

CQ885 salary payment Mrs King Scott, Clerk

Cheques were signed at the close of business by Cllr. Sales and Cllr. Baldwin

4.4 **RECEIPTS AS AT 31 March 2016**

BACS	Ms Jones (Pavilion) Inv 94	£266.00
V1269	Miss Bryer (Parish Room) Inv 53	£ 63.00
V1269	Football Club 5% Licence	£ 320.00
BACS	SDC repayment election charges	£166.02

TOTAL RECEIPTS AS AT 9 March 2016 **£ 815.02 - Noted**

END OF THE FINANCIAL YEAR 2015 - 2016

5. DISTRICT COUNCILLORS' REPORT

The proposed nursing home in Badgers Mount Parish was discussed. Slight amendments have been made to the plans so that the development will have less impact on the neighbouring properties. The development would not be near the railway tunnel. Plans have yet to be logged with SDC.

6. CLERK'S REPORT

6.1 Policing: Cattle had escaped in Watercroft Road and had been safely removed; there was an attempted break-in in Knockholt Road; PCSO Hardy will be attending the APM with Sergeant Beresford.

6.2 Watercrofts Wood

Les Jones, SDC arboriculturist, is not aware of any tree removal in the woods. Neil Gorman, Planning enforcement officer advises that the owners are clearing everything ready to set up the cemetery. This is all within the planning consent.

6.3 Village Clear Up. This is on Saturday 23 April, Volunteers would be welcome.

7 PLANNING COMMITTEE

7.1 **APPROVAL AND ACCEPTANCE of the MINUTES of the Planning Committee meeting held on Monday 21; March 2016 –** *Agreement and acceptance deferred until May Parish Council Meeting*

7.1.1 **APPROVAL AND ACCEPTANCE of the MINUTES of the Planning Committee meeting held on Monday 29 March 2016 –** *Agreement and acceptance deferred until May Parish Council Meeting*

7.2 Planning Applications

SE/16/00746/FUL: Hazelcroft, Stonehouse Road

Erection of a new dwelling south of existing property, Hazelcroft. Demolition of an existing log-store and erection of a new garage to accommodate existing property.

Applications Granted:

Nil

Applications Refused:
Nil

7.3 COMMUNITY LED PLAN

Cllrs. Draper and Gardiner have looked through all the paper work provided by the Community Led Plan Committee and will have a suggestion to put to Council for the way forward in the near future. They will also meet with Simon Taylor, planning officer SDC, for advice early in May.

8 AMENITIES AND HIGHWAYS COMMITTEE

8.1 Celebration of HM Queen Elizabeth's 90th Birthday

Cllr. Baldwin outlined the plans for the Beacon lighting event which will take place on Thursday 21 April on the Recreation ground. The WI will be providing cakes and coffee at no charge. District Councillor Williamson will run a barbeque with a minimal charge to customers.

Cllr. Baldwin and helpers will decorate the building. Graham Baldwin was thanked for producing the posters.

8.2 Yellow lines

It would appear that another consultation had been undertaken and the results would be discussed at the JTB meeting in May. Cllr. Baldwin will attend. The possibility of several councillors attend this meeting was discussed.

8.3 Allotment holders

All have been contacted to suggest that it should be for them to make the decision as to whether they want to set up an Allotment Society. The use of the Parish Room for a meeting has been offered.

8.4 Car Parking in Clark's Lane.

No further response to Council's letter. Cllr. Grint was asked if he could looking into this matter. The Clerk will again contact Mr Rowbotham, SDC dedicated officer.

8.5 Kerb stones.

The Clerk will report that there are subsiding kerb stones in Knockholt Road between 21 and 24 to Kent Highways.

8.6 Stile on land owned by Mr Adrian Stevens.

A parishioner reported that the newly installed stile was too high to climb over. Clerk will contact PRW officer.

9 INFORMATION:

THE ANNUAL PARISH MEETING this will be held on Wednesday April 27 at 19.30pm in the Pavilion

Guest speaker will be Cllr. Peter Fleming, Leader of Sevenoaks District Council, and County Councillor Parry will also speak.

10 DATE OF NEXT MEETING OF THE PARISH COUNCIL:

MONDAY 9 MAY IN THE PAVILION, STATION ROAD AT 19.45

The meeting closed at 20.55