

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 9 MARCH 2015 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD.

PRESENT: Cllr. David Taylor, Chairman of Council
Cllr. Terry Brooker, Vice Chairman
Cllr. Sheila Bent
Cllr. Jeff Baldwin
Cllr. Barrie Blundell
Cllr. Karen Grosvenor
Cllr. Christine Halliday

IN ATTENDANCE: Clerk, 8 parishioners, District Cllr John Grint, one visitor.

The meeting convened at 19.52

1 APOLOGIES

Were received from District Councillor Williamson. All members were present and signed the attendance register.

2.1 DECLARATIONS OF INTEREST ON AGENDA ITEMS

Nil.

2.2 DISPENSATIONS

Nil.

3 RESOLVED: The Minutes of the Parish Council meeting held on Monday 9 February 2015 were Approved and Signed as a True Record.

4 FINANCE

4.1 RESOLVED: That the Accounts as itemised be paid.

Proposed by Cllr Halliday seconded by Cllr Blundell; carried unanimously.

Payments include VAT where relevant

CQ722	BT telephone account		£ 140.03
CQ723	British gas Pavilion	£579.70	
CQ723	British Gas Parish Room	<u>£493.18</u>	£1072.88
CQ724	Emcats, defibrillator training		£ 60.00
CQ725	Sevenoaks Volunteer Transport Group		£ 50.00
CQ726	SDC Freighter		£ 256.80
CQ727	Viridor, refuse disposal		£ 57.80
CQ730	Homemaid Cleaners		£ 242.00

CQ726 Clerk's expenses incurred while carrying out her duties:

Internet allowance	£ 17.66	
Postage	£ 7.44	
1&1 website package	£ 62.86	
Quarterly office allowance	£ 40.00	
Quarterly computer allowance	£ 30.00	
Mileage: 1 x Bank @ 11; 1 x SDC @ 11 = 22 miles	<u>£ 9.90</u>	£ 167.86

	EDF Parish Room	£ 17.00.	
DD	EDF Pavilion	<u>£ 21.00</u>	<u>£ 38.00</u>

TOTAL PAYMENTS AS AT 9 March 2015 **£2085.37**

CQ729 salary payment Mrs King Scott, Clerk

Cheques were signed at the close of business by Cllr. Blundell and Cllr. Baldwin

4.2 RECEIPTS AS AT 9 March 2015

BACS	VAT repayment	£ 603.37
V1255	Davenport, Parish Room (Inv 66)	£ 7.00
BACS	Ms James, Pavilion (Inv 69/40)	£ 161.00
BACS	Mrs Hubble, Parish Room (Inv 71)	£ 28.00
BACS	Miss Jones, Parish Room (Inv 65)	£ 28.00
BACS	Ms Ward, Parish Room (Inv 70)	£ 126.00
V1256	Kent Border Pony Club, Pavilion (Inv 73)	£ 42.00
V1256	Pratts Bottom AD, Pavilion (Inv 72)	£ <u>154.00</u>

TOTAL RECEIPTS AS AT 9 March 2015 **£ 1149.37 - noted**

4.3 Council Tax Support Grant:

Council's letter was published in the Sevenoaks Chronicle but no responses had been received. The Chairman proposed that there should be no further action on this matter; carried unanimously.

RESOLVED: that no further action would be taken on this matter.

5 ANNUAL PARISH MEETING

Cllr. Blundell proposed that the date for the meeting be **Monday 27 April at 19.30 in the Pavilion** seconded by Cllr. Baldwin and carried unanimously. District Cllrs John Grint and Gary Williamson and County Cllr Richard Parry will be invited. PCSO Amy Hardy will be approached, Guest speaker to be agreed.

RESOLVED that the Annual Parish Meeting should be held on Monday 27 April

6. DISTRICT COUNCILLORS' REPORT

Cllr. Grint mentioned that he would be speaking at the Development Control Committee meeting opposing the planning application for the travellers' site at Station Court, Sevenoaks Road. He will liaise with Cllr. Brooker. Cllr. Grint remarked that he believed that the development at Ivy Cottage, Stonehouse Road still amounted to infill.

7. CLERK'S REPORT

7.1 Policing: 1 incident van in Watercroft Road on drive broken into.

PCSO Amy Hardy is unable to attend meetings at this time. New District Commander Roscoe Walford is also unable to attend meetings.

7.2 Safety/speed cameras – a request has been made through the Parish Portal for someone to make contact.

7.3 Watercroft Road is still to be closed for drainage works. (23 March)

7.6 The Fun Bus will visit Halstead on Thursday August 13.

7.6 Request to Badgers Mount Residents Association to repay £450 donation made towards the fighting fund set up to prevent Conway develop the Chelsfield Depot. BMRA state that their goal has not been achieved so they will not refund the money.

7.7 Defibrillator training. It was an excellent session, sadly poorly supported. John Abbott has kindly undertaken to check on the AED on a monthly basis.

7.8 Letter received from Dartford Council Environmental Health advising that has been a complaint about rats in Beldam Haw.

7.9 Letter received from Mr & Mrs Evans, Stonehouse Road concerning a leaflet they had received from an unknown source relating to a proposal to extend the usage of Biggin Hill Airport. Council had sent a letter of objection in February but had not received any notification from London Borough of Bromley and has queried this with LBB.

7.10 Election 7 May timetable for Parish: 30 March election advertised ; 9 April last date for delivery of nomination papers; 9 April last date for withdrawal of candidature; 9 April last date of publication of persons nominated. Nomination packs including all papers is available from the Clerk

8. PLANNING COMMITTEE

8.1 **RESOLVED: The Minutes of the Planning Committee meeting held on Wednesday 23 February 2015 were Approved and Signed as a True Record.**

- 8.2 Appointment of Councillor to the Planning Committee
 The Chairman advised that terms of reference state that there should be five members on the committee. Following Cllr. Ford's resignation there is a vacancy.
 The Chairman proposed that Cllr. Halliday be elected to the Planning Committee, carried unanimously.
RESOLVED: that Cllr. Christine Halliday should be elected to the Planning Committee.
- 8.3 Applications Received
 Nil
- 8.4 Application Decisions
Granted
SE/14/04054/HOUSE HAZELCROFT, STONEHOUSE ROAD, TN14 7HN
 Alterations and extension to existing single storey flank extension - **noted**
Refused
 Nil
- 8.5 Mobile Home at Station Court, Sevenoaks Road.
 Variation to conditions.
 Application to be discussed at the SDC Development Control Meeting on 12 March at 7pm.
 A letter had been received from Chief Planning Officer Richard Morris explaining the reason behind this application...
 Item dealt with under District Councillors' report
- 8.6 Gypsy and Traveller site, Station Court, Sevenoaks Road
 Council believes strongly that this should not be included in the Allocations & Management Plan.
- 8.7 Fort Halstead – Fort Halstead Working Group
 The working group has expressed concerns about traffic movement if the development goes ahead. Members are also concerned that if the application is granted there will be a bias towards the erection of housing rather than encouragement of businesses on the site.
- 9 AMENITIES AND HIGHWAYS COMMITTEE**
- 9.1. Football pitch
 This has been frequently waterlogged this season and the Football Club has many outstanding games to play before the end of the season. The pitch is to be vertidraind (spiked) as soon as possible.
- 9.2 Pavilion, alterations of facilities for use by football referee.
21.12 SO1d the Chairman adjourned the meeting for John Brett, team manager, to speak on the proposal.
21.20 the Chairman reconvened the meeting.
 The Football Club may possibly go into the Kent League level 7 in the next season. The current facilities for the Referee do not comply with league standards and this would preclude the club from 'going up'.
 A memo from the Kent Football league explaining this had been circulated.
 Halstead Football Club would like to install a shower in the front store-room plus lavatory and seating for the referee. The Club would pay for this work to be undertaken.
 The matter was discussed thoroughly by councillors. It was agreed that Council would need to know: who was carrying out the work; all plans for this must be approved; all modifications explained and agreed by Council.
 Cllr. Brooker proposed that this work should be undertaken, seconded by Cllr. Blundell with the proviso that if this was not needed any work should be made good, this proposal with the proviso was carried six in favour, one against Cllr. Baldwin.
RESOLVED: that the work necessary to improve referee facilities to the standard of Kent Football League should be carried out.
 Council congratulated the team members on their success.
- 9.3 Resurfacing Stonehouse Road
 Council had thought that Mr Newland would have attended the meeting.
 Two draft letters had been received from Mr Newland and had been circulated. The Chairman stated that many of the points mentioned were incorrect.
 He also remarked that Council does not sign letters written by an outside bodies.

- 9.4 Yellow lines at cross roads with Knockholt Road, Station Road, Otford Lane and Church Road.
Letters had been received from Mr Rowbotham, Chief Officer for Halstead PC and Cllr. Richard Parry. Cllr. Parry has offered financial support but concerns were expressed as to whether the consultation was fully completed. It was agreed that the Clerk would contact David Boorman at SDC to ascertain whether the traffic wardens who police the parking at Knockholt Station could carry on up to the village to check the parking. It was agreed that there should be a meeting of the Amenities & Highways Committee to discuss several items.
Date agreed Monday 16 March, 18.30 in the Pavilion

10 INFORMATION - Nil

**11 DATE OF NEXT MEETING OF THE PARISH COUNCIL
MONDAY 13 April 2015 ON THE PAVILION, STATION ROAD AT 19.45**

The meeting closed at 21.43

