

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 8 SEPTEMBER 2014 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD.

PRESENT; Cllr. Terry Brooker, Vice Chairman, in the chair
Cllr. Sheila Bent
Cllr. Jeff Baldwin
Cllr. Barrie Blundell
Cllr. Chris Ford
Cllr. Karen Grosvenor

IN ATTENDANCE: Clerk, 10 parishioners, PCSO Lizanne Fry for part of the meeting

The meeting convened at 19.55

1 APOLOGIES

Apologies were received and accepted from Cllr. Taylor was on holiday and Cllr Bent who would arrive during the course of the meeting. Members signed the attendance register.

2 **DECLARATIONS OF INTEREST ON AGENDA ITEMS** not already noted in Councillors' Registers of Interests.
Nil

2.1 DISPENSATIONS

Nil

3 **RESOLVED: The Minutes of the Parish Council meeting held on Monday 11 August 2014 were Approved and Signed as a True Record.**

4 FINANCE

4.1 **RESOLVED: That the Accounts as itemised be paid.**

Proposed by **Cllr Ford** seconded by **Cllr Grosvenor**; carried unanimously.

Payments include VAT where relevant

CQ654	BT telephone	£ 122.09	
CQ655	Sevenoaks District Council disbursements	£ 164.00	
CQ656	Thames Water, Pavilion	£ 187.74	
CQ657	Kent Air Ambulance	£ 150.00	
CQ658	Imperative Training Ltd (Defib shop)	£1797.60	
CQ659	Homemaid cleaning July	£242	
CQ659	Homemaid cleaning August	<u>£242</u>	£ 484.00
CQ660	Proground strimming	£170	
CQ660	Proground mowing	<u>£150</u>	£ 384.00
CQ661	Silver Pines, newsletters	£ 58.00	
CQ662	Playsafe Ltd ROSPA report	£ 85.20	
CQ663	B. Lester, electrical services ,PR	£ 35	
CQ663	B .Lester, electrical services Pav	£141.91	£ 176.91
CQ664	Viridor waste clearance	£ 107.04	
CQ666	Prior Print, stationery	£ 19.14	
CQ665	Petty Cash	£ 25.00	
CQ667	<u>Clerk's expenses incurred while carrying out her duties:</u>		
	Internet allowance	£ 16.66	
	Postage	£ 26.40	
	Stationery	£ 6.16	
	Postage newsletters	£ 31.80	
	Quarterly Office allowance	£ 40.00	
	Quarterly Computer allowance	£ 30.00	
	Mileage: 4 x Bank @ 11; 1 x printer @ 12 = 56	£ 25.20	
CQ667	Reimbursement 1&1 website	<u>£ 62.86</u>	£ 239.08
DD	EDF Parish Room	£ 11.00.	
DD	EDF Pavilion	<u>£ 17.00</u>	<u>£ 28.00</u>

TOTAL PAYMENTS AS AT 8 SEPTEMBER 2014 **£4027.80**
CQ668 salary payment Mrs King Scott, Clerk
Cheques were signed at the close of business by Cllrs. Blundell and Ford

4.2.1 RECEIPTS AS AT 3 SEPTEMBER 2014

V1228	Mr J Baldwin, Tenancy Allotments	£ 12.50
V1229	Mrs Mtawali, Tenancy Allotments	£ 12.50
V1229	Mrs Cooper, Parish Room (Inv34)	£ 45.00
V1230	Pratts Bottom AD, Pavilion (Inv 37)	£ 182.00
V1231	Cricket Club,50% licence (39L)	£ 482.50
BACS	Ms Summers, Parish Room (Inv 27/28)	£ 91.00
BACS	Halstead Concert Band, Pavilion (Inv 38)	<u>£ 210.00</u>
	TOTAL RECEIPTS AS AT 8 SEPTEMBER 2014	£1035.50

4.2.2 Council Tax Support Grant

A letter has been received from Cllr. Fleming the contents of which are very unsatisfactory. Nothing has been received from Brandon Lewis PM - *agenda item at the October Parish Council meeting.*

4.2.3 Badgers Mount Residents Association

Council's letter will be discussed at the next meeting of the Residents Association – *agenda item October PC*

5. DISTRICT COUNCILLORS REPORT

No reports

6. CLERK'S REPORT

6.1 Policing: no reported crimes for August.

The Kent Police and Crime Commissioner is recruiting for members to join the new Ethics Committee. This will include members of the public. Those interested in learning more should contact 01622 604343.

It was noted that many of the neighbourhood watch signs need replacing. PCSO Fry will look into this.

PCSO Fry has carried out several speed checks in the village and will carry out more in the near future.

6.2 Kent Air Ambulance are appealing for volunteers to help with fundraising. Contact Amy Harmer 01622 833806

6.3 Healthwatch, an independent statutory organisation formed to champion the voice of patients in relation to health or social care, is holding a 'Who Are We' event in Swanley on 30 September. Contact 080880102 or info@healthwatchkent.co.uk for information.

6.4 Flower beds: following the appeal for sponsors in the newsletter Mr McGurran has offered to sponsor two flower beds; Mr Akin one flower bed and Miss James another flower bed. Only one bed still requires a sponsor. It was noted that Councillors were delighted by this excellent response.

6.5 The Clerk will be attending the KALC Finance Conference on 17 October.

6.6 South East Coast Ambulance Service is holding its Members Meeting on 25 September at the Orchards Events Venue in East Mailing. Cllr. Baldwin will attend.

7. PLANNING COMMITTEE

7.1. RESOLVED: The Minutes of the Planning Committee meeting held on Thursday 7 August 2014 were Approved and Signed as a True Record.

7.1.2 RESOLVED: The Minutes of the Planning Committee meeting held on Thursday 20 August 2014 were Approved and Signed as a True Record.

7.2 Applications Received

SE/14/02195/HOUSE 37 SOUTHDENE, TN14 7HB

Demolition of existing utility room. Erection of a two storey side extension, single storey rear extension, new porch, conservatory and loft conversion - *Agenda item at the Planning Committee meeting on Thursday 11 September.*

7.3 Application Decisions

Granted

SE/14/01628/HOUSE 8 MEADWAY, TN14 7EY

Erection of a single storey rear extension - **Noted**

SE/14/STONESTACK, STONEHOUSE LANE, TN14 7HH

Conversion of existing garage to habitable space, construction of first floor above it. Erection of single storey garage -
Noted

7.4 Gypsy and Traveller sites

Mr Morris has not responded to Council last letter – *agenda item at the October Parish Council*

7.5 Fort Halstead: re-instatement of the Fort Halstead Working Group

7.6 SDC Allocations and Development Management Plan: modification consultation –

Agenda item at the Planning Committee meeting on Thursday 11 September.

It was noted that Warren Court is an important employment site within Halstead and to turn areas of it to housing could possibly cause many people to lose their jobs.

8 AMENITIES AND HIGHWAYS COMMITTEE

8.1 RESOLVED: The Minutes of the Amenities & Highways Committee meeting held on Thursday 7 August 2014 were Approved and Signed as a True Record.

8.1.2 RESOLVED: The Minutes of the Amenities & Highways Committee meeting held on Thursday 20 August 2014 were Approved and Signed as a True Record.

8.2 Allotments

Update – *there will be an Amenities & Highways meeting to discuss the allotments on 11 September at 17.30.*

8.3 Meeting with Kent Highways representatives, 17 September.

Cllrs. Ford (Chairman), Blundell and Grosvenor shall attend the meeting as will the Clerk. Cllr. Taylor may attend. Cllr. Baldwin stated that he would attend the meeting in his position as a Councillor.

8.2 Play area

8.2.1 ROSPA report: several items need looking into following the report. The Clerk is dissatisfied by several comments and has asked for classification as continuity was lacking. It was recommended that Council consider using another company to carry out the safety inspection.

8.2.2 To accept the quotation to repair the entry-gate to the play area

A quotation had been received from Safeplay Playground Services Ltd in the sum of £275.75 + VAT to replace the hydraulics on the gate closing mechanism. Cllr. Blundell proposed that the quotation be accepted, seconded by Cllr. Ford, carried unanimously.

RESOLVED: that the quotation from Safeplay Playground Services to repair the gate on the play area in the sum of £275.75 + VAT should be accepted.

8.4 Yellow lineage cross- roads Church Road, Knockholt Road, Otford Lane and Station Road

It was agreed that the Clerk will continue to try and speak with Mr Bracey to ascertain when the consultation will take place and how wide-spread it will be within the parish. – *Agenda item October Parish Council meeting*

9 INFORMATION

9.1 Invitation to the Kent Downs AONB Countryside Day. Samphire Hoe, Dover, 3 October 2014.

No one wished to attend.

**10 DATE OF NEXT MEETING OF THE PARISH COUNCIL
MONDAY 13 OCTOBER 2014 ON THE PAVILION, STATION ROAD AT 19.45**

The meeting closed at 21.13