

# HALSTEAD PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 14 MARCH 2016 AT 19.45 in THE PAVILION, STATION ROAD, HALSTEAD.

### PRESENT:

Cllr. Terry Brooker, Chairman of Council  
Cllr Christine Halliday Vice Chairman  
Cllr. Jeff Baldwin  
Cllr. Phil Draper  
Cllr. Barry Gardiner  
Cllr. Karen Grosvenor  
Cllr. Roger Sales

**IN ATTENDANCE:** Clerk, 10 parishioners, District Councillor John Grint

The meeting convened at 19.45

### 1 APOLOGIES:

Apologies were received from District Councillor Williamson. Members present signed the attendance register,

### 2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

Items other than those already declared in Councillors' Register of Interests  
**Nil**

### 2.1 DISPENSATIONS

**Nil**

### 3 RESOLVED: The Minutes of the Parish Council meeting held on Monday 8 February 2016 were approved and Signed as a True Record.

### 3.1 RESOLVED: The Minutes of the Extraordinary Parish Council meeting held on Wednesday 8 March 2016 were approved and Signed as a True Record.

### 4.1 FINANCE

### 4.1 RESOLVED: That the Accounts as itemised be paid, proposed by Cllr Baldwin, seconded by Cllr. Halliday, carried unanimously

#### Clerk's expenses incurred while carrying out her duties:

Internet allowance	£ 17.66	
Mileage: 2 x Bank @ 11, 1 SDC @ 11 =	£14.85	
33		
101 website	£62.86	
Computer allowance -4 <sup>th</sup> quarter	£30.00	
Office allowance 4 <sup>th</sup> quarter	<u>£40.00</u>	£165.37

DD	EDF Parish Room	£ 27.00	
DD	EDF Pavilion	<u>£ 44.00</u>	<u>£ 71.00</u>

**TOTAL PAYMENTS AS AT 8 March 2016** £236.37

Plus salary payment Mrs King Scott, Clerk

**Cheques were signed at the close of business by Cllr. Halliday and Cllr. Sales**

### 4.2 RECEIPTS AS AT 8 March 2016

V1265	Mrs Keeper (Parish Room) Inv 90/93	£105.00
V1264	Miss Bryer (Parish Room) Inv 52	£ 105.00
BACS	Ms Skeet (Parish Room) Inv 95	£ 28.00
BACS	Miss Jones (Parish Room) Inv 85	£ 56.00

BACS	Mrs Button(Parish Room) Inv 92	£ 21.00
V1266	Knockholt Parish Council,Inv 96 1/3 freighter	<u>£ 73.00</u>
	<b>TOTAL RECEIPTS AS AT 14 March 2016</b>	<b>£ 388.00 <u>Noted</u></b>

- 4.3 S137 payment  
A Request had been received from Citizens Advice Bureau  
After discussion Cllr. Halliday proposed that a £100 should  
be sent, seconded by Cllr. Draper; carried unanimously.  
**RESOLVED: that a S137 payment of £100 should be made to Citizens Advice Bureau**

## 5. DISTRICT COUNCILLORS' REPORT

Cllr Grint reported that there was a proposal for Elite Motors on the Orpington by-pass in Badgers Mount to be turned into a 60 bedroom Nursing Home for elderly people. Council was aware of this and understood that there would be an exhibition later this month.

## 6. CLERK'S REPORT

- 6.1 Report from PCSO Amy Hardy: Two burglaries in Meadway; two speed watch sessions had been held but no one was driving over 30mph; keep eyes open for three boys riding on a motorbike – report immediately via 999
- 6.2 Weight limit for pedestrian-bridge over the railway. No response from Network rail to messages.
- 6.3 Queries about bad condition of footway near the station. This is being caused by lorries being driven up the bridle-way and lorries from the skip company parking off-road, photos provided by a parishioner. PCSO Hardy has visited the Skip Company concerning this.  
The Bridle way is in the London Borough of Bromley; spoken to PROW officer, who confirms not in Kent.
- 6.4 Gritting of Knockholt Road.  
Second letter has been sent to Julian Cook, no response. Letter re-sent; still no response.
- 6.5 No response as yet from SDC concerning the resurfacing of the car park in Clarks Lane.
- 6.7 Council had responded to the mobile library consultation. It was noted that the library will no longer visit Fort Halstead; the library will visit fortnightly rather than weekly and stay for 30 minutes (no change).
- 68 The Village Clear Up will be on Saturday 23 April. 9 am at the Pavilion. Volunteers wanted

## 7 PLANNING COMMITTEE

- 7.1 **RESOLVED: The Minutes of the Planning Committee meeting held on Monday 22 February 2016 were approved and Signed as a True Record**
- 7.3 Planning Applications

**Granted**  
Nil

**Refused**  
Nil

### Appeal

APP/G2245/C/15/3134905/06 Station Court, Sevenoaks Road, Halstead

Without planning permission the unlawful occupation of the land as a gypsy and traveller caravan site  
Public inquiry to be held at SDC offices commencing 11 October 2016 – **Noted**

The chairman advised that he understood there was a judicial review underway between the two companies that had applied for planning permission to erect crematoria in London Road.

## 7.4 COMMUNITY LED PLAN

Councillors Draper and Gardiner had attended a KALC planning conference where at, there was considerable discussion about the merits of having an active Community Led Plan.

After discussion it was agreed that Councillors Draper and Gardiner would go through all the documentation provided by the now disbanded committee and report back to the May Parish Council meeting on their findings.

## 8 AMENITIES AND HIGHWAYS COMMITTEE

8.1 **RESOLVED: The Minutes of the Amenities & Highways Committee meeting held on Monday 29 February 2016 were approved and Signed as a True Record**

### 8.2 Transfer of land from Sevenoaks District Council

It was noted that SDC would not provide the documents which would be required to transfer the land to Council. The Clerk had contacted Solicitors Knocker & Foskitt, and KCC Legal department to ascertain costs for this work. Both quoted in the region of £800 - £900.

After discussion it was agreed not to proceed with the land transfer, proposed by Cllr. Brooker and carried unanimously.

**RESOLVED: That Council would not undertake the ownership or responsibility of Southdene Green and other areas of land offered by SDC.**

### 8.3 Celebration of HM Queen Elizabeth's Birthday

The Committee recommended to Council that there should be refreshments including a barbeque provided by Gary Williamson plus coffee and biscuits provided by the WI on the recreation ground on 21 April before the lighting of the beacon. These to be paid for by each individual. **This was agreed by full Council.**

A variety of events are also being organised by other organisations throughout the village

### 8.3.1 Commemorative medals for children at Halstead Primary School

Council discussed and agreed that the children in Halstead School should each be given a special commemorative coin. The cost of each coin is £1.99 and there are 76 children in the school. Cllr. Baldwin proposed that this go ahead, seconded by Cllr. Sales and carried unanimously.

**RESOLVED that the Parish Council should purchase for Halstead School children, special commemorative coins for the birthday of HM Queen Elizabeth II.**

### 84 Meeting with allotment holders

Date still to be agreed. The allotment holders will be asked whether they want to start their own Allotments Association. This will not be organised by Council.

## 9 INFORMATION:

### ANNUAL PARISH MEETING

**This will be held on Wednesday April 27** at 19.30pm in the Pavilion. County Cllr Parry will be invited; Cllr. Peter Flemming, Leader of Sevenoaks District Council, will be invited to speak  
Cheese and wine will be served.

10 **DATE OF NEXT MEETING OF THE PARISH COUNCIL  
MONDAY 11 APRIL IN THE PAVILION, STATION ROAD AT 19.45**