

# HALSTEAD PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 13 OCTOBER 2014 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD.

**PRESENT;** Cllr. David Taylor, Chairman of Council  
Cllr. Terry Brooker, Vice Chairman  
Cllr. Sheila Bent  
Cllr. Jeff Baldwin  
Cllr. Barrie Blundell  
Cllr. Karen Grosvenor

**IN ATTENDANCE:** Clerk, 13 parishioners. District Cllr John Grint

The meeting convened at 19.45

### 1 APOLOGIES

Apologies were received and accepted from Cllr .Ford was on holiday. Members signed the attendance register.

2 **DECLARATIONS OF INTEREST ON AGENDA ITEMS** not already noted in Councillors' Registers of Interests.  
Nil

### 2.1 DISPENSATIONS

Nil

3 **RESOLVED: The Minutes of the Parish Council meeting held on Monday 8 September 2014 were Approved and Signed as a True Record.**

### 4 FINANCE

Quarterly Accounts for July – September were circulated.

4.1 **RESOLVED: That the Accounts as itemised be paid.**

Proposed by **Cllr Grosvenor** seconded by **Cllr Blundell**; carried unanimously.

CQ670	Thames Water, allotments	£ 35.00	
CQ672	Proground, mowing and strimming	£102.00	
CQ673	Alister Tulett, shower valves	£ 290.40	
CQ674	PKF Littlejohn, external auditor	£ 360.00	
CQ678	RBL Wreath	£ 50.00	
CQ671	Viridor waste management	£ 53.52	
CQ677	Revenue and Customs	£445.26	
CQ675	<u>Clerk's expenses incurred while carrying out her duties:</u>		
	Internet allowance	£ 16.66	
	Stationery	£ 27.50	
	Postage	£ 3.72	
	Mileage:		
	4 x Bank @ 11; 1 x SDC @ 11;		
	2 x Wicks @ 6; 6 x Halstead @ 3= 85	£ 38.25	
	Crockery Pavilion	£ 14.00	
	Re-imburement flower bed sponsor boards	£ 33.36	£ 133.49

	EDF Parish Room	£ 11.00.	
DD	EDF Pavilion	<u>£ 17.00</u>	<u>£ 28.00</u>

**TOTAL PAYMENTS AS AT 13 OCTOBER 2014** £1497.67

CQ676 salary payment Mrs King Scott, Clerk

**Cheques were signed at the close of business by Cllrs. Blundell and Baldwin**

### 4.2.1 RECEIPTS AS AT 8 OCTOBER 2014

V1233	Halstead Players, Parish Room (Inv35)	£ 14.00
V1233	Mr Fenner, Pavilion (Inv39)	£ 98.00
V1233	Miss Dicker, Tenancy Allotments	£ 12.50
V1235	Mr S Lynch, Tenancy Allotments	£ 12.50
V1235	Mrs C Baker, Tenancy Allotments	£ 12.50
V1235	Mr S Ellis, Tenancy Allotments	£ 12.50

V1235	Mr J James, Tenancy Allotments	£ 12.50
V1236	Cricket Club, 50% licence (40L)	£ 482.50
BACS	Miss James Pavilion (Inv26)	£ 112.00
BACS	Miss Jones Parish Room (Inv 33)	£ 70.00
BACS	SDC grant defibrillator	£ 500.00
BACS	Mrs Hubble, Parish Room (Inv 39)	£ 63.00
V1238	Halstead Players Parish Room (Inv 36)	£ 14.00
V1238	Mrs Keeper Parish Room, (Inv 03/06)	£ 210.00
V1238	Mrs L Allchorne, Tenancy Allotments	£ 12.50
V1238	Thames Water, refund Parish Room water supply	£ 325.73
BACS	SDC Precept 50%	£20761.00
<b>TOTAL RECEIPTS AS AT 13 OCTOBER 2014</b>		<b>£22725.23 - Noted</b>

#### 4.2.2 Council Tax Support Grant

There was nothing to report in relation to the letter sent to Brandon Lewis MP copied to Michael Fallon MP. The Chairman proposed that a Freedom of Information request be made to Sevenoaks District Council asking what use the Council Tax Support Grant had been put to especially the portion which should have been passed to Halstead PC. This was carried unanimously.

**RESOLVED: The Clerk will make a Freedom of Information request to Sevenoaks District Council in relation to the use of the Community Tax Support Grant**

#### 4.2.3 Badgers Mount Residents Association – Donation from HPC.

It was noted that the response from BMRA concerning Council's donation towards the fighting fund challenging the use of the Chelsfield MOD site as a waste transfer station, states that the funds will be held in a bank account until the waste transfer sites have been formally approved and announced. It will then be discussed at the May 2015 AGM as to whether money should be returned to donors and if so what percentage this might be.

Council was not pleased with this response.

Cllr. Baldwin proposed, seconded by Cllr Bent that a copy of the account for BMRA should be requested; carried unanimously.

**RESOLVED: Badgers Mount Residents Association should be asked for a copy of their accounts.**

### 5. **DISTRICT COUNCILLORS REPORT**

1. Cllr. Williamson had requested that the planning application for 37 Southdene should not be decided by delegated powers but should be taken to SDC Development Control Committee.

2. Cllr. Grint mentioned that prior to the elections next May several public meetings will be held in Badgers Mount to explain the process and the creation of the Badgers Mount Parish Council

3. Cllr. Grint apologised to Council for supporting the granting of Ivy Cottage without speaking to the Parish Council first (reference 7.3).

Council asked Cllr. Grint to speak to Cllr Williamson and make an agreement that both District Councillors support the Parish Council if an objection has been made.

Cllr Grint will also ascertain from SDC Development Control if both Councillors should be asked their opinion before a delegated decision is made.

### 6. **CLERK'S REPORT**

6.1 a Policing only two noted incidents during October: 1 attempted theft of a shed from the conservatory/shed business in London Road; 2 attempted theft from a house and garage in Knockholt Road.

Cllr. Brooker stated that there was also an incident in Otford Lane. This had not been advised to the Clerk.

b. Kent Police and Crime Commissioner would like feed-back on the new local policing model. It was noted that nothing had been observed in the parish.

6.2 The Defibrillator has arrived and will be erected in the entrance to the Parish Room in the near future. It has been placed on Council's insurance as an asset.

6.3 Donation to Kent Air Ambulance- acknowledged.

6.4 KCC is consulting on where cuts should be made as a saving of £206M is needed over the next three years. Visit the KCC website to comment; consultation ends on 28 November

6.5 KCC advised that the 'turn off lights' scheme will make a saving of £1m per year. The costs of carrying out the exercise is £4.2M. There is will also be a reduction in light pollution and lower carbon emissions.

- 6.6 Community Warden Scheme is being reviewed to make a saving of £333M over the next three years.
- 6.7 Expansion of Biggin Hill Airport  
Every household in a five mile radius is being consulted. Public exhibition 13-18 October.
- 6.8 Two unusual requests have been made to use the Pavilion  
a. For a dog training class – this was discussed and it was agreed not to permit this.  
b. Attach a marquee to the front of the building over the Recreation Ground for a wedding – this was approved.
- 6.9 Flower bed sponsorship. All the beds have now been sponsored and there is a reserve list if sponsorship is required again. Council expressed its pleasure and thanked all the sponsors for their support.
- 6.10 Changes to the legislation relating to the recording of Local Government meetings  
This is part of the open and accountable local government policies and came into operation in August. The policy is **statutory**. Standing Orders will need to be amended. – **Agenda item November Parish Council meeting**.  
The audience at any meetings of the Parish Council, its committees and the Annual Parish Meeting may use audio means to record; may photograph and film the meeting; may use social media to blog or tweet.  
Councillors may also do this during the meeting as long as it does not unset the smooth running of the meeting or prevent their proper involvement in the meeting. A desk/table must be provided for anyone who wishes to do this.
7. **PLANNING COMMITTEE**
- 7.1. **RESOLVED: The Minutes of the Planning Committee meeting held on Thursday 11 September 2014 were Approved and Signed as a True Record**
- 7.1.2 **RESOLVED: The Minutes of the Planning Committee meeting held on Monday 29 September 2014 were Approved and Signed as a True Record with three amendments to the planning response relating to the mobile home on Station Court: change 2008 to 2003; change 2011 to 2008; change 2011 to 2008**
- 7.2 Applications Received  
Nil
- 7.3 Application Decisions  
Granted  
SE/14/02335/FULL LAND NORTH OF IVY COTTAGE, STHOEHOUSE ROAD, TN14 7HN  
The demolition of the existing garage on site and the construction of a new detached chalet bungalow on the land adjacent to Ivy Cottage - **noted**  
Copies of emails had been received from District Cllr. Williamson concerning this application. It was noted that Mr Dyer, SDC Planning Officer had mentioned in his email letter to Cllr. Williamson that HPC would receive an apology. Nothing has been received to date. It was **resolved** that the Clerk should write to Mr Richard Morris requesting an apology, cc to Mr Dyer.
- 7.4 Gypsy and Traveller sites  
Nothing further had been received from Mr Morris, Chief Planning Officer. The Chairman outlined to District Cllr. Grint Council's concerns about the use of the gypsy site at Station Court as a permanent site. Council believes that this site should never be designated as a permanent site when so many people have said over the years that it should only be a temporary site with conditions.  
Cllr. Grint agreed to speak with Mr Morris about this matter. The Clerk will provide Cllr. Grint with all correspondence.  
Cllr. Grint will request a meeting with Mr Morris: Cllrs. Taylor and Brooker would like to attend this meeting
- 7.5 Fort Halstead
- 7.5.1 Cllrs. Grosvenor, Brooker and Baldwin reported on the meeting held at Fort Halstead. The attendance was not very good and it is understood that further presentations will be made with better advertising.  
The proposed number of 450 homes on the site is seen as excessive. Discussion took place on the number which would be designated as affordable homes. It was felt that the commercial side of the development should be dealt with before the introduction of housing. Gas and water will have to be installed as will main drainage.  
The developers propose: hotel, sporting/recreational facilities including a cricket ground and a cycle track.  
The removal of pollution will be extremely expensive and the area has a higher reading of radon gas than some other areas.  
Concern was expressed at the possible number of vehicle movements and lack of local access for schools.  
If this development went ahead it would be the size of Knockholt Parish and would be called Fort Halstead Village.  
It was noted that two public rights of way have been closed off.

- 7.5.2 To agree date for meeting of Fort Halstead Working Group  
Suggested dates for a meeting are Monday 27 October or Friday 14 November. Clerk will contact Shoreham and Knockholt PCs.

## **8 AMENITIES AND HIGHWAYS COMMITTEE**

- 8.1 **RESOLVED: The Minutes of the Amenities and Highways Committee meeting held on Thursday 11 September 2014 were Approved and Signed as a True Record.**

8.2 Meeting with Kent Highways

Hedges which require cutting must be reported through the Parish Portal. There will be a Highways forum in the near future; the Clerk and Cllr. Baldwin will attend. Highways are considering widening Watercroft Road now that the vegetation has been cut back. Draining of Knockholt Road is still a problem, gullies must be cleared regularly.

8.3 Allotments: Update

There are 21 plots on the site and all have been allocated; 20 tenancy agreements have been signed and returned. There is a waiting list.

8.4 Yellow lineage cross- roads Church Road, Knockholt Road, Otford Lane and Station Road

Mr Andy Bracey, SDC Highways officer has stated that the formal consultation will be held towards the end of November/beginning of December. There will be advertisements in newspapers and signage in the local area. Only selected homes will be contacted by SDC but the consultation is open to all.

It was agreed that leaflets will be distributed by the Parish Council once the dates are available.

Council continues with its belief that if yellow lineage is installed traffic wardens should visit on a regular basis.

8.5 Warren Court Farm

Concerns have been expressed by many parishioners regarding the activities on this development. The Clerk will ascertain the conditions which were placed on the site when planning consent was given.

Crushing of materials is being carried out; lorries are leaving empty very early in the morning and returning loaded in the evening; there are many noxious bonfires. Caravans have been delivered to the site. There appears to be a waste transfer business operating. SDC and KCC are looking into the waste transfer aspects.

The Environmental Health Officer at Dartford Borough Council is dealing with the other aspects of the site.

Leaflets will be distributed to neighbouring properties with contact details for the Environmental Health officer.

Nick Chapman. Environmental Officer 01322 343 160. Alternatively EH Admin section 01322 343 231

## **9 INFORMATION**

The Village Clear Up is on Saturday 18 October, 9.30am from the Pavilion - **noted**

## **10 DATE OF NEXT MEETING OF THE PARISH COUNCIL MONDAY 10 NOVEMBER 2014 AT THE PAVILION, STATION ROAD AT 19.45**

The meeting closed at 22.17