

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 13 APRIL 2015 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD.

PRESENT: Cllr. David Taylor, Chairman of Council
Cllr. Terry Brooker, Vice Chairman
Cllr. Sheila Bent
Cllr. Jeff Baldwin
Cllr. Barrie Blundell
Cllr. Karen Grosvenor
Cllr. Christine Halliday

IN ATTENDANCE: Clerk, 11 parishioners, District Cllr John Grint.

The meeting convened at 19.45

1 APOLOGIES

All members were present and signed the attendance register.

2.1 DECLARATIONS OF INTEREST ON AGENDA ITEMS

Nil.

2.2 DISPENSATIONS

Nil.

3 RESOLVED: The Minutes of the Parish Council meeting held on Monday 9 March 2015 were Approved and Signed as a True Record.

4 FINANCE

4.1 RESOLVED: That the Accounts as itemised be paid.

Proposed by Cllr Blundell seconded by Cllr Halliday; carried unanimously

Payments made up until the end of the Financial Year 31 March 2015

CQ731	Gerald Brooks, hedging		£ 462.00
CQ732	Revenue & Customs		£ 288.30
	<u>Total payment as at 31 March 2015</u>		£ 750.30
CQ733	Scribe 2000, accounting software		£234.00
CQ734	Thames Water, allotments	£ 49.91	
CQ734	Thames Water, Parish Room	£ 24.87	
CQ734	Thames Water, Pavilion	<u>£ 24.72</u>	£99.50
CQ735	Priory Print Stationery		£ 15.96
CQ736	CPRE subscription		£ 36.00
CQ737	Kent County Playing Fields Association		£ 20.00
CQ738	Kent Association of Local Councils (KALC)		£608.98
CQ739	SDC Waste disposal		£118.56
CQ742	Swift Alarms (Pavilion)		£147.91
CQ743	Action with Communities in Rural Kent		£ 35.00
CQ744	Zurich Insurance		£3154.74
CQ745	Viridor Waste Management		£ 57.80
CQ746	<u>Clerk's expenses incurred while carrying out her duties:</u>		
	Internet allowance	£ 17.66	
	Postage	£ 66.96	
	Mileage: 2 x Bank @ 11; 1 x SDC @ 11		
	1 x printers x 11; contractors 4 x 3 =56	<u>£25.20</u>	£109.82
	EDF Parish Room	£ 25.00	
DD	EDF Pavilion	<u>£ 21.00</u>	<u>£ 46.00</u>
	TOTAL PAYMENTS AS AT 13 April 2015		£4684.27

Sevenoaks District Council had presented Council with a business rates bill for the Parish Room. The Clerk advised that she had been informed that the Business rate grant can now only be given again one property. Council had previously received grants for both properties. Cllr. Brooker queried payment of this as we are a 'not for profit' organisation.

The Chairman proposed that Council should not pay the charge and the Clerk will ascertain when the changes came into force and why. The motion was put from Cllr. Blundell, seconded by Cllr. Halliday and carried unanimously. Once all the information has been received the Clerk will contact our Sevenoaks Chief Officer Adrian Rowbotham who is also Head of Finance.

RESOLVED: that the payment should be removed from the lists of payments to be made

CQ747 Salary payment Mrs King Scott, Clerk

Cheques were signed at the close of business by Cllr. Blundell and Cllr. Baldwin

4.2 Receipts as at the end of the financial year 31 March 2015

V1257	Football Club, 50% licence (Inv L76)	£ 285.00
V1258	Ms Wilcox, Parish Room (Inv 68/74)	£ 70.00
V1259	Davenport, Parish Room (Inv 78)	£ 14.00
V1260	Knockholt PC, 1/3 Freighter (Inv 77)	£ 71.33
BACS	Ms James, Pavilion (Inv 69/75)	<u>£ 112.00</u>
	<u>Total receipts as at 31 March 2015</u>	<u>£552.33 - Noted</u>

4.2.1 **RECEIPTS AS AT 13 April 2015**

BACS	Ms Jones, Parish Room (Inv 7)	£ 28.00
V1189	Sounds Familiar, Pavilion (Inv 16)	£ 98.00
V1189	Pratts Bottom AD, Pavilion (Inv 18)	£ 14.00
V1189	Mrs Keeper, Parish Room (Inv 4/1)	£210.00
V1189	Kent Border Pony Club, Pavilion (Inv 15)	£112.00
V1189	Rainbow Pre-school, Pavilion (Inv 17)	£ 28.00
V1190	Mr Dalton, allotment	£ 25.00
V1190	Mr Searle, allotment	<u>£ 25.00</u>
	TOTAL RECEIPTS AS AT 13 APRIL 2015	<u>£540.00 - Noted</u>

5 **ANNUAL PARISH MEETING**

This will be on Monday 27 April at 7.30pm in the Pavilion. Open to all parishioners.

The Clerk will contact Coolings and try to book a speaker. Cllrs. Parry, Grint and Williamson will be invited and all asked to speak. PCSO Amy Hardy is coming with another officer. Wine and Cheese will be served.

6. **DISTRICT COUNCILLORS' REPORT**

Both District Councillors are standing for re-election and Cllr. Grint is also standing as a Parish Councillor for the newly created Badgers Mount Parish.

7. **CLERK'S REPORT**

7.1 **Police report:** 1 incident in March, car damaged in Clarks Lane

7.2 **Kent Downs AONB** has produced a new management plan. Copy in hand.

7.3 Thanks from Volunteer Transport Group for 137 donation.

7.4 Information from HM Government encouraging celebration of the signing of the Magna Carta – 15 June.

7.5 Village Clear Up on 18 April, 9.30 at the Pavilion

7.6 New Planning Documents have been published and received. Will be circulated with the new Council.

8. **PLANNING COMMITTEE**

8.1 **RESOLVED: The Minutes of the Planning Committee meeting held on Monday 23 March 2015 were Approved and Signed as a True record with one addition: Cllr. Halliday had been present at the meeting.**

8.2 Applications Received

SE/15/00638/FUL STONEHOUSE LANE.

Demolition of two dwellings and agricultural buildings; erection of two dwellings.

This had been discussed at a Planning Committee meeting held prior to this meeting. The application has been objected to. Minutes will follow.

8.3 Application Decisions
Granted

SE/15/00222/HOUSE 29 CLARKS LANE

Erection of a first floor side extension and replacement of the existing flat roof and a pitched roof. **Noted**

8.4 **Refused**

MOBILE HOME AT STATION COURT, SEVENOAKS ROAD Variation to conditions

Cllr. Brooker was congratulated on his presentation at the meeting of the Development Control Committee at SDC offices and for all the time he had spent researching the application.

8.5 Fort Halstead

The Chairman read a precis of Council's response to the outline planning application relating to the redevelopment of Fort Halstead. This will be available on the Council website. District Cllr. Grint stated that if all four member councils of the Fort Halstead working group were in agreement he would support their opinions.

9 AMENITIES AND HIGHWAYS COMMITTEE

9.1 RESOLVED: The Minutes of the Amenities and Highways Committee meeting held on Monday 23 March 2015 were Approved and Signed as a True Record

9.2 Yellow lines at cross roads with Knockholt Road, Station Road, Otford Lane and Church Road.

Email received from Kent Highways activated by County Cllr. Parry
This letter was very promising and Council hopes that the work will progress.

9.3 Resurfacing Stonehouse Road

Letter sent to Mr Newland and letter received from him.

The Chairman apologised for the fact that Councillors had not read his latest letter but it had only been received that evening.

Council advised Mr Newland that he should provide Sevenoaks District Council with all information initially including that relating to the London Borough of Bromley.

9.4 Update on allotments

There had been some problems with the water supply but this had been rectified. Tenancy agreements have been circulated and some have been returned with rental. Several allotmenters have complained that their neighbouring plot has not been cleared and the weeds are spreading. The Amenities Committee will discuss this.

9.5 Update on internal improvements to the Pavilion

A draft layout plan was provided by John Brett. All the work is to be carried out by Mortimer Construction who are also providing the materials and is part of a sponsorship agreement. Work will start in the near future.

9.6 Memorial bench on the Recreation Ground

Request made by Mr Ralph Allen, a Knockholt resident, who would like to provide a bench. He understands that he must carry the cost of installing the bench and maintenance as well as purchase cost.

Cllr. Brooker proposed, seconded by Cllr. Baldwin that this should be permitted, carried unanimously.

RESOLVED that Council will accept the offer from Mr Allen of a bench on the Recreation Ground.

Cllrs Brooker and Baldwin will provide Council with a suitable location for its siting at the next meeting

10 INFORMATION - Nil

**11 DATE OF NEXT MEETING OF THE PARISH COUNCIL (Annual Meeting of Council)
MONDAY 11 MAY 2015 IN THE PAVILION, STATION ROAD AT 19.45**

The meeting closed at 21.55

