

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 10 NOVEMBER 2014 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD.

PRESENT: Cllr. Terry Brooker, Vice Chairman in the Chair
Cllr. Sheila Bent
Cllr. Jeff Baldwin
Cllr. Barrie Blundell
Cllr. Karen Grosvenor

IN ATTENDANCE: Clerk, 11 parishioners.

The meeting convened at 19.48

1 APOLOGIES

Apologies were received and accepted from Cllr. Taylor who was on holiday. Members signed the attendance register.

2 DECLARATIONS OF INTEREST ON AGENDA ITEMS not already noted in Councillors' Registers of Interests.
Nil

2.1 DISPENSATIONS

Nil

3 RESIGNATION OF COUNCILLOR CHRISTOPHER FORD

All councillors had received a copy of Cllr. Ford's resignation letter. Councillors expressed their regret that he had decided to take this action and thanked him for all the hard work he had undertaken during his term in office. He will be missed. The Community Led Plan will continue to completion.

4 RESOLVED: The Minutes of the Parish Council meeting held on Monday 13 October 2014 were Approved and Signed as a True Record.

5 FINANCE

5.1 RESOLVED: That the Accounts as itemised be paid.

Proposed by **Cllr Blundell** seconded by **Cllr Grosvenor**; carried unanimously.

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|-------|--|----------------|----------------|
| CQ679 | Homemaid cleaners, Pavilion & Parish Room | £302.50 | |
| CQ680 | KALC Finance Conference | £ 72.00 | |
| CQ681 | SDC Dog waste bins | £118.56 | |
| CQ682 | Freighter Service | £256.80 | |
| CQ683 | <u>Clerk's expenses incurred while carrying out her duties:</u> | | |
| | Internet allowance | £ 16.66 | |
| | Stationery | £ 26.48 | |
| | Mileage: 3 x Bank @ 11; 4 Dunbrik Depot= 6 1 x Faversham @ 45 (KALC) = 147 | <u>£ 66.15</u> | £ 109.29 |
| | EDF Parish Room | £ 11.00. | |
| DD | EDF Pavilion | <u>£ 17.00</u> | <u>£ 28.00</u> |

TOTAL PAYMENTS AS AT 10 November 2014 **£ 887.15**

CQ684 Salary payment Mrs King Scott, Clerk
Cheques were signed at the close of business by Cllrs. Blundell and Baldwin

5.2.1 RECEIPTS AS AT 10 November 2014

| | | |
|-------|---|----------|
| V1239 | Mr Searle, Tenancy Allotments | £ 12.50 |
| V1240 | Halstead Players, Flower Bed sponsorship (Inv 47) | £ 125.00 |
| V1241 | Pratts Bottom AD (Inv 43) | £ 196.00 |
| V1242 | Miss Jones, Flower Bed sponsorship (Inv 46) | £ 125.00 |
| BACS | Mr Akin, Flower Bed sponsorship (Inv 48) | £ 125.00 |
| BACS | Mrs Richards, Parish Room (Inv 44) | £ 27.00 |
| BACS | Ms Wilcox, Parish Room (Inv 41) | £ 42.00 |

| | | |
|-------|---|----------|
| BACS | Mr McGurran, Flower Bed sponsorship (Inv45) | £ 250.00 |
| V1244 | The Cock Inn – defibrillator | £ 68.00 |

TOTAL RECEIPTS AS AT 10 November 2014 **£970.50 – Noted**

It was noted that a donation had been made by The Cock Inn towards the defibrillator. They have been thanked.

5.2.2 It was agreed that the next Finance Committee meeting would be on **Friday 21 November 18.00 in the Pavilion**

5.2.3 Council Tax Support Grant

The response to Council's Freedom of Information request had been received. The contents were unsatisfactory. It was agreed to write to Cllr. Fleming expressing these views and to include a memo from Local Government Minister Kris Hopkins concerning the failure by certain councils not to pass on the CTSG to Town/Parish Councils.

6. DISTRICT COUNCILLORS REPORT

There was no report and neither Councillor was in attendance.

7. CLERK'S REPORT

7.1 Policing - 2 incidents in October: 1 x Otford Lane attempted breaking and entering; 1 x Shoreham Lane attempted theft of horse trailer. The Editor of E-watch advises that not all crimes are listed in the publication. Sometimes victims ask not to have the crime published. There were definitely only two reported crimes during September. Our PCSO has been asked to provide a report for Council meetings.

7.2 The Defibrillator will be installed this week. Cost of materials and labour £78.63 which includes a box to house the transformer.

7.3 KALC Community Awards Scheme has opened again. Council will consider whether to put forward a recipient this year. *Agenda item Amenities & Highways meeting*

7.4 The request to have sight of BMRA's (Badgers Mount Residents Association) balance sheet will be discussed at their next meeting on 13 November.

7.5 BMRA met with a planning officer working for Conways with proposals for change of use for the old Chelsfield MOD site. A. Low density housing of mixed types; B. Relocation of Head Office and staff from Dartford plus storage facilities; C Make no changes and continue as storage.

7.6 Christmas refuse collection will remain as per normal on 22 and 29 December.

7.7 Pavilion: Visitors changing area. Letters have been written to the League Secretary and Manager of Knole Park FC relating to the bad condition the changing rooms were left in after a match. Both parties would like to see photographs

7.8 Warren Court: question on planning consent for the site. Everything was approved by lawful development certificates, no actual consent. 1 caravan had been delivery to the site during the month – enforcement advised. There had been a noxious smelling bonfire which was reported to Dartford BC Environmental Health officer. The officer would have come over but the bonfire would have burnt out by the time she arrived.

It was suggested that the Clerk contact SDC to complain about the distance from Dartford in relation to the distance from Sevenoaks prevents action being taken against offending people.

8. PLANNING COMMITTEE

8.1. **RESOLVED: The Minutes of the Planning Committee meeting held on Tuesday 4 November 2014 were Approved and Signed as a True Record.**

8.2.1 Applications Received

SE/14/03289/DEMNOT DRA FORT HALSTEAD, STAR HILL ROAD, DUNTON GREEN

Demolition of building A25

SE/14/02893/FUL DORMINTON, STONEHOUSE ROAD, HALSTEAD TN14 7HN (Retrospective)

Landscaping to entire plot including engineering works to re-grade the land, hard and soft landscape works, construction of raised planters and construction of retaining walls and pillars to the front and rear of the site and construction of boundary fencing to the north, east and south elevations and to the north of the access driveway. -

SE/14/03367/HOUSE LYNTON, SEVENOAKS ROAD, HALSTEAD TN14 7HP

Demolition of garage. Erection of a single storey side and extension. First floor rear extension. Roof elevations.

SE/14/02892/HOUSE 56 STATION ROAD, HALSTEAD TN14 7DJ. (Retrospective)

Erection of a new perimeter Fence -

8.2.2 Application Decisions

Granted

SE/14/02195/HOUSE 37 SOUTHdene, TN14 7HB

Demolition of existing utility room. Erection of a two storey side extension, single story rear extension, new porch, conservatory and loft conversion.

It was noted that Cllr John Grint had spoken against this application at the development control committee meeting for which he was thanked.

8.4 Gypsy and Traveller sites

Update from District Cllr. John Grint – no report. *Agenda item December Parish Council meeting*

8.5 Fort Halstead

The Chairman outlined to members what had occurred at the meeting held on Monday 28 October 2014 plus the opinions of the group members. The next meeting is on Wednesday 12 November and Mr Alan Dyer, SDC Planning Manager will be apprising the group of any new developments which may have occurred recently.

8.6 Letter from Mr Dyer concerning Ivy Cottage

The letter was an apology for the manner in which the decision to grant Ivy Cottage was handled. It acknowledges that District Councillor Williamson had left a message asking for the application decision to be made at a meeting of the Development Control Committee rather than by a delegated officer's decision. This request had been missed.

9 AMENITIES AND HIGHWAYS COMMITTEE

9.1 The Chairman proposed that Cllr. Jeff Baldwin be elected as a member of the Amenities and Highways Committee, carried unanimously.

RESOLVED: that Cllr. Jeff Baldwin should be a member of the Amenities and Highways Committee

9.2 It was agreed that a meeting of the A&H Committee will be held on **Friday at 17.30 in the Pavilion.**

9.3 Replacement security lighting Pavilion. .

Quotation has been received from Barry Lester, electrical services, to replace the broken security lighting with metal covers. Mr Lester has carried out much work for the Council which has always been very satisfactory. The quotation was for £243.19 for materials, £55 labour. The Clerk had been unable to source any other quotations. Cllr. Baldwin proposed that the quotation in the sum of £298.19 be accepted; seconded by Cllr. Blundell; carried unanimously

RESOLVED: That the quotation from Barry Lester in the sum of £289.19 to replace the security lighting at the Pavilion should be accepted.

It was suggested that Council look again into installing CCTV cameras due to these incidents of vandalism.

9.4.1 Warren Court Farm

This was covered under the Clerk's report

INFORMATION

10 Nil

11 DATE OF NEXT MEETING OF THE PARISH COUNCIL

MONDAY 8 DECEMBER 2014 IN THE PAVILION, STATION ROAD AT 19.45

The meeting closed at 21.00

The Chairman asked councillors if they would like to reconvene the meeting to further discuss item 5.2.3. **This was agreed and the meeting was reconvened at 21.15.**

Following a suggestion from a parishioner during the public session, the Chairman put to council that a letter should be written to Cllr. Fleming, Leader of Sevenoaks District Council, requesting a meeting to discuss the Community Tax Support Grant situation. This to be two/three councillors and Clerk. Council unanimously accepted this proposal.

The meeting closed at 21.22

