

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 9 JANUARY 2017 AT 19.45 in THE PAVILION, STATION ROAD, HALSTEAD.

PRESENT:

Cllr. Terry Brooker – Chairman
Cllr Christine Halliday- Vice Chairman
Cllr. Jeff Baldwin
Cllr. Phil Draper
Cllr. Barry Gardiner
Cllr. Karen Grosvenor
Cllr. Roger Sales

IN ATTENDANCE: Clerk, 9 parishioners.

The meeting convened at 19.45

1 APOLOGIES:

Apologies were received from District Councillor John Grint.

2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

Items other than those already declared in Councillors' Register of Interests
Nil

2.1 DISPENSATIONS

Nil

3 RESOLVED: The Minutes of the Parish Council meeting held on Monday 12 December 2016 were Approved and Signed as a True Record.

4 FINANCE

4.1 **Resolved:** that the accounts as itemised be paid. Proposed by Cllr. Draper and seconded by Cllr .Halliday carried unanimously

Repayment to hirers who cancel their bookings was mentioned. This to be discussed by the Finance Committee.

CQ989	Landscape Services half yearly invoice	£1620.79	
CQ989	Landscape Services worm casting	£ <u>432.00</u>	£2052.79
CQ990	SDC Dog waste bins		£ 124,80
CQ968	HMR & Customs		£ 169.44
CQ994	Clerks' expenses incurred while carrying out her duties:		
	Internet allowance	£17.66	
	Mileage 1 x Bank 11,	£ 4.95	£ 22.6
	CC991 Cllr. Sales travel to Highways conference		£ 17.64
	CQ992ViridorWaste Disposal Pavilion		£ 61.44
DD	EDF Parish Room		£ 23.00
DD	EDF Pavilion		£ <u>44.00</u>
	Clerk's Salary CQ995		
	PAYMENTS AS AT 9 January		£2515.72

4.2 RECEIPTS AS AT 5 January

Bacs	Repayment VAT	1,348.98
V1305	Circle of Friends, Parish Room, Inv 95&96	<u>126.00</u>
		147498

4.3 The Finance Committee will meet on Thursday 7 January 18.00 in the Pavilion to discuss the Precept figures for **2017-208**noted

5. DISTRICT COUNCILLORS REPORT

The District Councillors were not present.

6. CLERK'S REPORT

- 6.1 Policing: currently there are a lot of people knocking on doors and trying to sell to the occupants. The Police advise that the Neighbourhood Watch Representative should be told alternatively ring 101 to report this to the police.
- 6.2 SDC Local Plan Review 2015 – 2035. The Settlement Hierarchy will be checked and updated with local assets plus any which have development since 2014
- 6.3 The Tree work on the Recreation Ground and in Church Road will start on Friday 24 February.
- 6.4 Watercroft road; to prevent flooding the road has been resurfaced and the camber adjusted. KCC highways engineer believes that the field behind the field owned by Mr Sargent, floods and this is running onto Watercroft Road. Council do not agree with this.
- 6.5 Removal of telephone kiosk at Southdene: There is a second stage of consultation. SDC has provided its response. Council had originally opposed the removal but agreed that with such a small usage per annum plus the amount of mobile phones here seems no reason to retain the box.
- 6.6 Removal of Halstead Council notice board at entrance to Stonehouse Road. This has been removed obviously by a large machine wrapped in fabric and left on the side of the road. A notice board was installed at the request of the occupants at the start of 2000. The notice board was replaced within the last few years. Clerk to contact SDC and London borough of Bromley.
- 67 The Play Bus/Youth Zone will be visiting the parish at Easter as well as the Summer Holidays. This is a free event. It was agreed to book for a visits at both sessions.

7. PLANNING COMMITTEE

RESOLVED: The Minutes of the Planning Committee meeting held on Friday 16 December 2016 were Approved and Signed as a True Record

7.1 PLANNING APPLICATIONS

RECEIVED

SE/17/03947/WTPO 24 Fort Road, Various works on trees – information only

PLANNING APPLICATION FROM LONDON BOROUGH OF BROMLEY – update

Council had been contacted by Planning Officers at SDC as Sevenoaks who had finally been contacted by LBB for comments. The Chairman passed on information for the SDC Development control meeting. The Chairman thanked parishioners who had sent written with comments to LBB

APPEAL DECISION

Station Court, Sevenoaks Road

This is a decision in many parts; certain things were permitted, others refused. Contact the Clerk for link to the decision.

ENFORCEMENT

Woodland End, Stonehouse Road

Extension has been converted to two self-contained units - noted

7.2 **PARISH PLAN**

Update Cllrs Draper and Gardiner

Still awaiting confirmation of the boundary. Council does not believe that Dunton Green owns part of the fort and is awaiting for proof of this. Contact will again be made with SDC.

8 **AMENITIES AND HIGHWAYS COMMITTEE**

- 8.1 Quotation for Recreation Ground works and Amenity mowing and strimming . Landscape Services were the only company willing to quote and after discussion, Councillors agreed that the quotations should be accepted. Cllr. Baldwin proposed that the quotations in the sum of:£2145 for amenity strimming and mowing; and £637.25for gang mowing on the Recreation ground and football pitch. **Totalling £3782.25** should be accepted, seconded by the Chairman and carried unanimously.

RESOLVED: THAT THE QUOTATION IN THE SUM OF £3782.25 FOR GROUND WORKS PROVIDED BY LANDSCAPE SERVICES SHOULD BE ACCEPTED; PROPOSED BY CLLR. BALDWIN, SECONDED BY CLLR. SALES AND CARRIED UNANIMOUSLY.

- 8.2 Road Gritting

Many complaints received from parishioners that the road had not been gritted and also that the bus was not able to gain access to the village.

It was agreed that the Clerk would contact the two bus companies and also write to KCC mentioning that Council believes that if there was an accident due to un-gritted roads, KCC would be liable.

- 8.3 Road surface Watercroft Road: See 6.4

9 **INFORMATION: NIL**

- 10 **DATE OF NEXT MEETING OF THE PARISH COUNCIL:
MONDAY 13 FEBRUARY 2017**

The meeting closed at 21.00

Close: Two Parishioners reported that they are having problems with branches falling from a large Silver Birch tree onto their property from the neighbouring property. The tree is covered by a Tree preservation order. It was suggested that the Tree Officer from SDC should be approached, and also asked to look at the trees overhanging Watercroft Road. **Clerk to action**

Complains about the grass obscuring the Speed Indicator, Display (SID) outside Warren Court. **Clerk will action**