

# HALSTEAD PARISH COUNCIL

## MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON THURSDAY 9 JUNE 2011 AT 19.15 IN THE PAVILION, STATION ROAD

**PRESENT:** Cllr. Blundell, Chairman of the Finance Committee  
Cllr. Jeff Baldwin  
Cllr. Terry Brooker

**IN ATTENDANCE:** Clerk

The meeting convened at 19.30

**1 ELECTION OF CHAIRMAN**

Cllr. Baldwin proposed Cllr. Blundell, seconded by Cllr. Brooker; there were no other nominations, carried unanimously.

**RESOLVED: Cllr. Blundell was duly elected Chairman for the ensuing year**

**2 ELECTION OF VICE CHAIRMAN**

It was agreed there was no requirement for a Vice Chairman at this time.

**3 APOLOGIES**

Apologies were received and accepted from Cllr. David Taylor. Members signed the attendance register

**4 DECLARATIONS OF INTEREST IN AGENDA ITEMS - Nil**

**5 FIRE PROTECTION SERVICES**

The Committee discussed the advantages of changing from Chubb Fire Protection Services to Future Fire Protection.

The cost of servicing and replacing fire extinguishers in 2010/11 had been £291 for the two buildings. Several extinguishers will require replacement with the next service.

The price quoted for site visits and maintenance with FFP would be approximately £57 plus any new appliances. These will cost approximately £75.

Future Fire Protection are able to provide public liability insurance plus a safety certificate.

It was **Resolved** to recommend to Council that this company be used for a year on a trial basis.

**6 LETTER FROM THE INTERNAL AUDITOR**

This related to the Clerk's salary. There has not been an incremental increase for several years.

The Committee discussed this matter.

Cllr. Blundell proposed that this be discussed at the July Parish Council Meeting with a recommendation that an increase be considered for financial year 2012/13, seconded by Cllr. Brooker and carried. It was **Resolved** to recommend at the June Parish Council meeting that this topic be discussed by full Council at the July meeting.

**7 INFORMATION - Nil**

The Meeting closed at 19.50