

HALSTEAD PARISH COUNCIL

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON WEDNESDAY 8 AUGUST 2011 AT 18.00 IN THE PAVILION, STATION ROAD

PRESENT: Cllr. Blundell, Chairman of the Finance Committee
Cllr. David Taylor, Chairman of the Parish Council
Cllr. Jeff Baldwin
Cllr. Terry Brooker

IN ATTENDANCE: Clerk

The meeting convened at 18.05

1 APOLOGIES

All Members were present and signed the attendance register

2 DECLARATIONS OF INTEREST IN AGENDA ITEMS

Cllr. Baldwin declared a Personal Interest in item 3 as he knows the owner of Homemade Cleaning Company.

3 CLEANING QUOTATIONS

The Committee discussed the benefits of engaging a cleaning company to deal with the cleaning of the Pavilion and the Parish Room against hiring an independent cleaner.

It was **Resolved** to put to Council that a cleaning company should be used.

Two quotations had been received:

1. Elements, Company's head- office is in Lewisham but operatives clean Halstead Community Primary School.

Pavilion £199.50 per month; Parish Room £133 per month. The Clerk had tried to negotiate a lower rate but had been unsuccessful.

2. Homemaid, village based company.

Pavilion £38.50 per week, £154 per month; Parish Room £22 per week, £88 per month.

Cllr. Brooker proposed that it should be put to Council that the quotation from Homemade be accepted, seconded by Cllr. Taylor, carried unanimously. **Resolved**

It was recommended that a period of termination of the contract for both parties should be agreed.

The Pavilion will be cleaned on Mondays; a date to clean the Parish Room is to be agreed.

Cllr. Brooker proposed that it should be put to Council that the quotation from Homemade to give the Pavilion a thorough clean for the sum of £110 and the Parish Room a thorough clean for the sum of £44 should be accepted, seconded by Cllr. Taylor, carried unanimously. **Resolved**

4 INFORMATION

The Clerk had researched the cost of hand drying machines. The Dyson favoured by the Committee would cost in the region of £600. Cheaper dryers are available but the Committee was unsure of the efficiency of these.

Electrical work would be required to install a supporting electrical circuit. One quotation had been received for this for assistance in the discussion; the figure noted was £720.

The Committee agreed to defer this topic until later in the year and consider including this project in the budget for the next financial year.

The Meeting closed at 18.45

