

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 8 AUGUST 2011 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD

PRESENT: Cllr. David Taylor - Chairman
Cllr. Jeff Baldwin
Cllr. Sheila Bent
Cllr. Barrie Blundell
Cllr. Terry Brooker
Cllr. Chris Ford
Cllr. Karen Grosvenor

IN ATTENDANCE: Clerk, 5 parishioners.

The meeting convened at 19.45

1 APOLOGIES.

All councillors were present. District Councillors Grint and Williamson tendered their apologies.

2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

Nil

3 **RESOLVED: The Minutes of the Parish Council Meeting held on Monday 11 July 2011 were Approved and Signed as a True Record.**

4 FINANCE

4.1 **RESOLVED: That the Accounts as itemised be paid**

Proposed by **Cllr. Grosvenor**, seconded by **Cllr. Blundell** and carried unanimously.

Payments include VAT where relevant.

CQ173	Express Keys - pavilion door repairs	£ 60.00	
CQ174	Future Fire Protection	£ 126.00	
CQ175	Priory Print - stationery	£ 107.32	
CQ176	Viridor Waste Management - Refuse collection Pavilion	£ 33.56	
CQ177	Cllr. Ford, travel expenses Councillors Conference	£ 43.94	
CQ178	Sencio Lesure - gang mowing	£ 198.00	
CQ179	<u>Repayment to Clerk</u>		
	Screwfix - 2 cigarette stations	£ 79.98	
	Keys - changing rooms Pavilion	£ 68.20	
	Stationery	<u>£ 24.44</u>	£ 172.62
CQ180	<u>Clerk's expenses incurred while carrying out her duties:</u>		
	Internet, monthly allowance	£ 16.66	
	Postage	£ 16.56	
	Mileage: 2 x Otford @ 12; 1 x Orpington @ 12; 1 x SDC @ 11; 2 x Bank @ 11=69	<u>£ 27.60</u>	£ 60.82
DD	EDF Pavilion	£ 36.00	
DD	EDF Parish Room	<u>£ 17.00</u>	<u>£ 53.00</u>
	TOTAL PAYMENTS as at 8 August 2011		£855.26

Salary payments were made to:

Mrs Gillian King Scott, Clerk CQ182; Miss Ruth Turner, Cleaner CQ181.

The Cheques were signed at the close of business by **Cllrs Baldwin, Bent, Ford and Grosvenor**

4.2 **Receipts: - Noted**

BACS	Cock Inn, sponsorship flower beds	£ 25.00	
V1051	Cricket Club, 50% licence (Inv30L)	£ 487.50	
V1051	Ms Summer, P.Room (Inv 32)	£ 45.50	
V1052	Mrs Greenwood, Pavilion (Inv 33)	£ 17.00	
V1053	Knockholt Parish Council - 1/3 freighter charge (Inv 34)	£ 62.67	
BACS	VAT repayment - 1 st quarter	<u>£ 452.65</u>	
	TOTAL RECEIPTS as at 8 August 2011		£1090.32

The Clerk advised that the Cock Inn is sponsoring two flower beds and a Standing Order for £25 is paid monthly.

Council thanked Mr Bob Baker, Landlord of the Cock Inn for his support.

Cllr. Brooker advised that the Cricket Club ground-man will require payment for removing the broken boot-scraper. The Clerk will request an invoice.

4.3 **Quarterly Account - April - June 2011 - Noted**

These were circulated for information.

Cllr. Brooker wished to discuss Council's Insurance and security of the Pavilion. *Agenda Item September Council Meeting*

5 **STANDARDS BOARD - NEW REGULATIONS**

Cllr. Taylor, member of Sevenoaks District Council Standards Committee, informed Council of the forthcoming changes to the Code of Conduct.

It is anticipated that the Standards Board for England will be abolished early in 2012 with the introduction of the Localism Bill.

Town and Parish Councils would still be required to accept a Code of Conduct and register interests. The source of the new Code has yet to be decided and the Standards Committee will be forming a task group to look into the changes.

It was noted that in the future Town and Parish Councils will be charged for any support provided and it will become a criminal offence not to register an interest. **Agenda item Finance Committee**

6 **CLERK'S REPORT**

6.1 Police Crime Report for July - 5 incidents

2 thefts from vehicles (London Road); 1 x theft (Knockholt Road); 1 x attempted burglary dwelling (Shoreham Lane); 1 x making off without payment (Toby Carvery).

6.2 Badgers Mount Residents Association- Chelsfield Ammunition Site

Next meeting is on Thursday 11 August at 7.30 in the Memorial Hall and concerns the Planning Appeal. Council's letter to the Appeal Inspector has been acknowledged and the letter advised that a councillor would like to speak. The councillor must make themselves known to the Inspector's Clerk prior to the start of the Appeal.

6.3 Freighter Bulk Collection.

This will be on Saturday 17 September. Handbills will be delivered to Armstrong Close, Beckham Close and Fort Road. Posters will be displayed in the village.

6.4 Newsletter.

Next issue is in September; ideas for articles will be welcomed.

6.5 Youth Bus.

This will be in the village on Wednesday 17 August. Posters are up and columnist informed.

6.6 KALC has posted notice of another White Paper consultation.

This relates to Planning regulations and will be discussed at the next Planning Committee Meeting. Deadline October

6.7 Allotments

Mr Latheron will visit site this week and decide how to deal with those people who have not cleared the land.

7 **PLANNING COMMITTEE**

7.1 **RESOLVED: The Minutes of the Planning Committee Meeting held on Wednesday 6 July 2011 were Approved and Signed as a True Record.**

RESOLVED: The Minutes of the Planning Committee Meeting held on Wednesday 21 July 2011 were Approved and Signed as a True Record

7.2 PLANNING APPLICATIONS

SE/11/01510/FUL STATION COURT, SEVENOAKS ROAD TN14 7HR

Permanent use of the land as a gypsy and traveller caravan site including proposed amenity buildings - **Strongly Opposed**

After intense discussion, it was **Resolved** that a letter should be written to Sevenoaks District Council demanding that the travellers should be evicted from Station Court as the time frame permitted for their occupation of the site, as stated in the decision of both the High Court and the Court of Appeal, had expired.

SE/11/01596/FUL NORWOOD HOUSE, 1-2 CHURCH ROAD, TN14 7HE

Proposed conversion of an existing dwelling to form 2 number dwellings & single storey rear extension - **Strongly Opposed**

SE/11/01885/FUL ROSEWOOD, STONEHOUSE ROAD, HALSTEAD TN14 7HN

Revised scheme as permitted SE/11/00011/FUL 5 bedroom detached house and integral basement parking - **No Objection**

7.3 Appeal hearings

APP/G2245/x/11/2156354/ SE/11/00779/LDCEX MOD, SHACKLANDS ROAD, SHOREHAM

Use class B8: use for storage or as a distribution centre.

Council's response this has been sent to the Planning Inspectorate. The letter has been acknowledged. Date and venue for the hearing will be advised. The response has also been sent to Shoreham Parish Council.

- 7.4 Application Decisions
Refused
SE/11/01278/FUL PENSURST, OTFORD LANE, TN14 7EE
 Garage extension to form double garage with new oil storage tank enclosure. Erection of conservatory to side.- **Noted**
- Granted**
SE/11/00208/FUL THE GATE HOUSE, HALSTEAD PLACE TN14 7BJ
 Erection of apex garden shed 10ft x 8ft not permanent structure - **Noted**
- SE/11/01131/LDCEX HURSTWOOD FARM, LONDONROAD TN14 7DR
 Erection of two buildings - **Noted**
- SE/10/03512/FUL BEAUMONT, OTFORD LANE, TN14 7EQ
 Erection of replacement dwelling (resubmission to application SE/09/01617/FUL - **Noted**
- SE/11/00892/LDCEX PRICES & SONS, LONDON ROAD TN14 7DT
 Existing site comprises offices and storage. Lawful use of the site to remain as offices and storage - **Noted**
- Appeal Decisions
Granted
 SE/APP/G2245/D/11/2154959 SE/11/00603/FUL 27 CLARKS LANE TN14 7DG
 Proposed construction of a two storey side extension - **Noted**
- It was **noted** that a letter concerning breach of planning conditions had been served on the Owner of Cabbages & Kings.
- 7.5 Community Led Plan
 The questionnaire is in first draft. This will be circulated to Sevenoaks District Council, Action with Communities in Rural Kent and the Parish Council for comment.
 The agreed document will be distributed to every household with planned time for return as December 2011.
 The next meeting is on 24 August and comments from the 3 public bodies will be welcomed by that date.
- 7.6 Open Public Services White Paper
 Response to KALC was agreed:
 Commensurate reduction in community tax for removal of service; funding to Parish Council from principle authority if service is taken over; training for Parish Council if expertise is not available.
- 8 **AMENITIES & HIGHWAYS COMMITTEE**
- 8.1 **RESOLVED: The Minutes of the Amenities & Highways Committee Meeting held on Monday 25 July 2011 were Approved and Signed as a True Record.**
- 8.2 Update on Play Area
 The bins will be installed on 10 August; the Discovery Play item will be repaired at the beginning of September; the new bench made from recycled materials will be donated by Waitrose Supermarket and should be delivered in approximately 6 weeks. Quotations will be obtained to repair and repaint the Multiplay in the toddlers play area.
- 8.3 Football Club ground maintenance
 The Amenities & Highways Committee had discussed reimbursement of expenses in the sum of £200 to the Senior Football Club for pitch repairs. Cllr. Baldwin proposed, seconded by Cllr Blundell that this money should not be reimbursed; carried unanimously.
RESOLVED: That the Football Club would not be reimbursed for repairs to the football pitch.
 Cllr. Baldwin recommended that the Club speak to the Clerk prior to purchasing materials as she might be able to source more competitive prices.
- 8.4 Sports Club Licences - signature of 2011/12 Licences
 It was **Resolved** that the Chairman and Clerk should sign the licences.
- 8.5 Speedwatch
 This will be adverted in the Newsletter and a training session by PC Nigel Rowe held early in October.
- 8.6 Parking in Sevenoaks Road and London Road, Knockholt Station
 Council expressed dissatisfaction with the letter from Mr Richard Wilson, Head of Environment and Operational Services. It was felt that none of Council's questions were addressed.
 It was **Resolved** that a second letter of complaint should be written.
- 9 **PCSO JOINT PARISHES MEETING**
 The meeting dealt mainly with Neighbourhood Watch in Knockholt.

Vandalism on Halstead Recreation Ground was also mentioned, as was the increase of crime at Knockholt Station and patrols will be increased there. Parking in Church Road is still problematic. PCSO Barker has not been off patch on other duties during the last two months.

10 QUEEN ELIZABETH II DIAMOND JUBILEE CELEBRATION

A report had been circulated. There is no further information at this time. The next meeting will be on Monday 22 August.. Council was concerned that a decision on whether to use the Recreation Ground should be made as a matter of urgency as the Cricket Club is already making bookings for 2012. The matter of insurance will need investigating.

11 INFORMATION

11.1 **Kent Community Health NHS Trust** meeting for an update on the Kent-wide community health service now and in the future. Thursday 15 September at the Salvation Army Hall, Union Street, Maidstone 10am - 12.30pm. Booking essential. Cllr. Baldwin will attend. Cllr. Grosvenor may attend.

11.2 **Action with Communities in Rural Kent AGM.** Thursday 13 October, Dunkirk Village Hall, 5.30pm

12 DATE OF THE NEXT MEETING OF THE PARISH COUNCIL Monday 12 September 2011 in the Pavilion, Station Road.