

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 12 MARCH 2012 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD

PRESENT: Cllr. David Taylor, Chairman
Cllr. Jeff Baldwin
Cllr. Sheila Bent
Cllr. Barrie Blundell

IN ATTENDANCE: Clerk, District Cllr. John Grint, District Cllr. Gary Williamson, 4 parishioners.

The meeting convened at 19.47

1 **APOLOGIES** were received from Cllr. Terry Brooker who had business commitments; Cllr. Chris Ford who had business commitments and Cllr. Karen Grosvenor whose husband was unwell. Councillors present signed the attendance register.

2 **DECLARATIONS OF INTEREST ON AGENDA ITEMS** - Nil

3 **RESOLVED: The Minutes of the Parish Council Meeting held on Monday 13 February 2012 were Approved and Signed as a True Record.**

4 FINANCE

4.1 **RESOLVED: That the Accounts as itemised be paid**

Proposed by **Cllr. Baldwin**, seconded by **Cllr. Blundell** and carried unanimously

Payments include VAT where relevant.

CQ260	BT account		£ 114.21
CQ261	British Gas, Pavilion	£ 42.66	
CQ261	British Gas, Parish Room	£ <u>48.27</u>	£ 90.93
CQ262	SDC Freighter Service, February 2012		£ 225.60
CQ263	Arborconcepts, pollarding limes Church Road		£ 230.00
CQ264	PJ Garden Services, 10 th cut, mowing & strimming		£ 180.00
CQ265	7Oaks Electrical, electrical test sockets, Pavilion kitchen		£ 50.00
CQ266	Falvey & Brown Fencing, Station Road/Recreation ground		£ 108.00
CQ267	Thames Water, Parish Room		£ 158.05
CQ268	Viridor, refuse collection Pavilion, February		£ 33.56
CQ269	SLCC Regional members conference		£ 78.00
CQ270	Gerald Brooks, hedge cutting		£ 360.00
CQ271	Alister Tulett, callout boiler Pavilion		£ 72.00
CQ272	Bullfinch Ltd, Jubilee beacon		£ 307.80
CQ273	KALC Planning course, Cllr. Grosvenor		£ 72.00
CQ276	<u>Clerk's expenses incurred while carrying out her duties:</u>		
	Internet, monthly allowance	£ 16.66	
	Postage	£ 16.56	
	Software, website 1&1	£ 35.93	
	Stationery	£ 6.20	
	Mileage:5 x Bank @ 11;1 x SDC @ 11 = 66	£ <u>26.40</u>	£ 101.75
CQ276	<u>Repayment to Clerk: Allotment expenses</u>		
	Hardwood Stakes	£ 11.00	
	2 rolls Zebra tape	£ <u>10.46</u>	£ 21.46
DD	EDF Pavilion	£ 36.00	
DD	EDF Parish Room	£ <u>33.00</u>	£ 69.00
CQ274	HMRC		£ <u>635.61</u>
	TOTAL PAYMENTS as at 12 March 2012		£2907.97

Plus salary payments:

Mrs King Scott, Clerk CQ378. Miss Fisher, Cleaner CQ377

The cheques were signed at the close of business by **Cllrs Blundell and Baldwin**

4.2 **Receipts:**

BACS	Cock Inn, sponsorship flower beds		£ 25.00
V1079	Mrs Wilcox, Parish Room (Inv 71)		£ 45.50
V1079	Mr Crump, Parish Room (Inv 65/66)		£ 84.50
V1080	Mr Houssein, Parish Room/Pavilion (Inv 74)		£ 52.00

V1081	Keston Dog Agility Club, Pavilion (Inv 69)	£ 25.50
V1082	Mrs Airey, Pavilion (Inv 75)	£ 70.00
V1082	Mrs Stevens, Parish Room, (Inv 76)	£ 21.25
V1083	Ms Summers, Parish Room (Inv 77)	£ 78.00
Credit	Sencio Leisure	<u>£ 204.00</u>
	TOTAL RECEIPTS as at 12 March 2012	£ 605.75

5 DISTRICT COUNCILLORS' REPORT

District Councillor Grint tendered his apologies for missing several meeting of Council. He advised that he would be attending the JTB Meeting when parking in London/Sevenoaks Road would be discussed.

District Councillor Williamson tendered his apologies for missing several meeting of Council. He advised that Mike Smith from Network Rail had written to Kent Highways & Transportation in relation to the weight of vehicles using Wheatsheaf Hill. A copy of the letter will be passed to Council.

Les Jones SDC Arboriculturist had visited Watercrofts Wood as the new owner had wanted to carry out work on the trees. Cllr. Williamson will arrange for a copy of his report to be provided for Council.

6 CLERK'S REPORT

6.1 Police: 5 incidents for February

1 x theft motor vehicle, 1 x attempted theft BT cables, 2 x attempted thefts sheds, 1 x burglary outbuildings

6.2 Annual Parish Meeting speaker

It was agreed to invite Jean Peel, Chairman of the Jubilee Committee; a member of Kent Police will also attend.

6.3 Rural Community of the Year Competition

It was decided not to enter this year.

6.4 Fencing Recreation Ground

The fence has been replaced at the corner of the Recreation Ground and Station Road. If this is broken again it will be reported to Police.

6.5 Council's request that District Councillors Grint and Williamson only serve Halstead and Knockholt.

Response received from Mr Ian Bigwood, SDC. Explanation shows that to alter the ratio of electors would not be acceptable to the Boundary Commission.

6.6 Kent Men of Trees Competition

It was decided to pay £10 to enter the competition

6.7 Rural Homes in Sevenoaks District

The policy document is being circulated. Please return master copy to the Clerk.

6.8 Village Clear Up

Date agreed for Saturday 14 April, 9.30 at the Pavilion.

6.9 VSU Youth Action Bus

This will visit Halstead on Wednesday 3 April and be on the Recreation Ground from 1pm - 3pm. There is no charge to Council but a charge to parents of £2.50 per child. The bus will visit again in August.

It was agreed to discuss provision of a donation to the VSU for this service at the next meeting. *Agenda item April meeting*

7 PLANNING COMMITTEE

7.1 DECISIONS

Appeal decision

Granted

AAP/G2245/X/11/2156354 SE/11/00779/LDCEX USE CLASS B8 STORAGE OR AS A DISTRIBUTION CENTRE
CHELSFIELD AMMUNITION DEPOT, SHACKLANDS ROAD, BADGERS MOUNT TN14 7BD - **noted**

Application withdrawn

11/12/00030/FUL GROVE HOUSE, LONDON ROAD TN14 7DS

Installation of solar panels on roof - **noted**

7.2 Sheds on Halstead Place

Clerk has spoken to planning officer Guy Martin who had not reply to the last letter. Mr Martin will reply as soon as possible but advises that planning applications should be submitted and each will be dealt with on its merits.

A question was asked as to whether planning consent was needed for the installation of solar panels in a Conservation Area. The Clerk will contact SDC Development Control.

8 AMENITIES & HIGHWAYS COMMITTEE

8.1 **The Minutes of the Amenities & Highways Committee held on Monday 5 March 2012 were Approved and Signed as a True Record**

8.2 Tree works - Recreation Ground.

Quotations had been received from AJM Trees £475; Arborconcepts £620; Touch Trees £835.

Cllr. Baldwin proposed that the quotation from AJM Trees be accepted, seconded by Cllr. Blundell and carried 3 in favour, 1 against Cllr. Bent.

RESOLVED: that the quotation from AJM Trees in the sum of £475 should be accepted.

8.3 Introduction of yellow lineage - crossroads of Knockholt, Otford and Church Roads and Otford Lane

The draft proposal was discussed. Council agreed that there should not be a yellow line outside the Parish Room. The yellow line in Otford Road should be expended down to the end of the frontage of Orchard Grove.

A consultation will be carried out by Sevenoaks District Council and parishioners will be able to respond.

8.4 Speed Indicator Displays

The SID in Station Road will be solar powered and installed in the near future. The site for the second SID in Knockholt Road has yet to be agreed. Both SIDs are being funded by County Cllr. Richard Parry.

8.5 Allotments

It had been agreed to source quotations for land clearance and fencing.

Number of plots cannot be agreed until all the land is cleared.

Parishioners are asked to register their interest in renting a plot.

Cllr. Williamson was asked to contact Mr Grove, SDC Legal Department to ascertain when the transfer will take place.

Council stressed that the transfer had already been agreed by District Councillors and Mr Grove should be apprised of this.

20.52 SO1c The Chairman adjourned the meeting for Mr Bowen to speak about water on the land

20.56 The Chairman reconvened the meeting

Cllr. Taylor will prepare an article on the allotments to go in the March newsletter.

8.6 Parking Sevenoaks/London Road, JTB meeting

Cllrs. Taylor and Baldwin will attend, and Cllr. Taylor speak if required.

9 SOCIAL MEDIA

It was agreed that Council had no wish to become involved with Twitter, Facebook and the like.

10 KCC DEVELOPMENT AND INFRASTRUCTURE, CREATING QUALITY PLACES CONSULTATION

The Clerk will re-send these documents and councillors were asked to provide the Clerk with any comments by 16 March.

The Chairman stated that he believed the Clerk should return to circulating consultations in paper format.

11 QUEEN ELIZABETH II DIAMOND JUBILEE CELEBRATION

It was noted that a remark was recorded in the minutes that the Parish Council might under-write any shortfall in the finances of the events. The Clerk has not received any communication regarding this.

12 INFORMATION

12.1 SDC Community Infrastructure Levy - *agenda item April meeting*

12.2 Allocation of pitches KCC Gypsy and Traveller site - consultation - **noted**

12.3 CPRE AGM 9 June 10.30am Farningham Village Hall - **noted**

12.4 Community Led Plan

Assessment of data is nearing completion and responses are being prioritised.

Dates for presentations have been agreed: Wednesday 25 April Council; Wednesday 16 May Open evening parishioners ;

Saturday 19 May Open morning parishioners. These will all be held in the Pavilion.

A copy of the final Plan will be distributed to each household.

13 DATE OF THE NEXT MEETING OF THE PARISH COUNCIL

Monday 16 April 2012 in the Pavilion, Station Road at 19.45

The meeting closed at 21.24