

# HALSTEAD PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 10 DECEMBER 2012 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD

**PRESENT:** Cllr. David Taylor, Chairman  
Cllr. Jeff Baldwin  
Cllr. Sheila Bent  
Cllr. Terry Brooker  
Cllr. Chris Ford  
Cllr. Karen Grosvenor

**IN ATTENDANCE:** Clerk, District Cllr. John Grint, 7 parishioners.

The meeting convened at 19.50 with questions from the floor.

**1 APOLOGIES** were received from Cllr. Blundell who was unwell. Members present signed the attendance register.

**2 DECLARATIONS OF INTEREST ON AGENDA ITEMS** not already noted in members' Register of Interests.  
Nil.

**2.1 DISPENSATIONS; ITEM 15 Code of Conduct**

Councillors had written to the Clerk requesting that as they be granted dispensations to discuss and agree the Precept. These were required as all had declared a pecuniary interest in land under the Register of Interests. If this dispensation is not granted it would mean that Council would be inquorate and unable to agree a Precept for Halstead.

Cllr. Ford proposed, seconded by Cllr. Bent that these be granted; carried unanimously.

**RESOLVED: That dispensations should be granted to members of Council for the purpose of discussing and agreeing a Precept. This dispensation will be active for four years.**

Written dispensations will be issued by the Clerk.

**3 RESOLVED: The Minutes of the Parish Council meeting held on Monday 12 November 2012 were Approved and Signed as a True Record.**

**4 FINANCE**

**4.1 RESOLVED: That the Accounts as itemised be paid**

Proposed by **Cllr. Ford**, seconded by **Cllr. Bent** and carried unanimously.

CQ389	BT		£ 113.13
CQ390	Priory Print		£ 95.00
CQ392	Homemade cleaning Parish Room and Pavilion		£ 242.00
CQ393	Bartlett Tree Experts, work Recreation Gd	£ 108.00	
CQ393	Bartletts Tree Experts, tree assessment Rec	£ 108.00	£ 216.00
CQ394	British Gas, Parish Room	£ 30.37	
CQ394	British Gas, Pavilion	<u>£127.66</u>	£ 158.03
CQ395	Silver Pines, newsletter		£ 45.70
	Cllr. Brooker, Planning Appeal Bromley:		
	20 miles @ 0.59p	£ 11.80	
CQ396	Cllr. Brooker Parking Bromley	<u>£ 2.00</u>	£ 13.80
CQ397	Cllr. Baldwin, Highways meeting Brands Hatch:		
	20 miles @ 0.59		£ 11.80
CQ398	Viridor refuse collection		£ 48.05
CQ399	Thames Water Parish Room	£ 53.66	
CQ399	Thames Water Pavilion	£ 63.03	£ 116.69
CQ401	<u>Clerk's expenses incurred while carrying out her duties:</u>		
	Internet, monthly allowance	£ 16.66	
	Postage	£ 32.00	
	Postage newsletter	£ 30.00	
	Office allowance October-December	£ 40.00	
	Mileage: 1x Seal@13; 3 x bank @ 11;		
	1 x SDC @11 = 57	£ 25.65	
	Stationary	£ 11.99	
	Clerk repayment:		
	Chairman's allowance: refreshments	<u>£ 36.30</u>	£ 192.60
CQ400	Revenue & Customs		£ 624.13
DD	EDF Pavilion	£ 51.00	
DD	EDF Parish Room	<u>£ 25.00</u>	<u>£ 76.00</u>

TOTAL PAYMENTS as at 10 December 2012                      £1952.93  
Plus salary payment: CQ402 Mrs King Scott, Clerk.

The cheques were signed at the close of business by **Cllrs. Brooker and Taylor**

#### 4.2 Receipts:

BACS	Cock Inn, sponsorship flower beds	£ 25.00
V1116	M Crump, Parish Room (Inv 43)	£ 63.00
V1117	SDC, Pavilion - Election	£ 141.75
V1118	Ms Clarkson, Parish Room, (Inv 64 )	£ 45.00
	TOTAL RECEIPTS as at 10 December 2012	£ 274.75

#### 5 DISTRICT COUNCILLORS' REPORT

Cllr. Grint remarked that residents from Badgers Mount would like to observe some of Council's meetings with regard to the intended creation of Badgers Mount Parish Council in 2015.

#### 6 CLERK'S REPORT

##### 6.1 Police incident report

5 incidents: 1 x burglary Crow Drive; 1 x theft of vehicle from outside the Cock in Otford Lane; 1 x attempted burglary to a dwelling in Beldam Haw; 2 x criminal damage to vehicle parked in Church Road and vehicle parked at Knockholt Station

##### 6.2 High Hedges in Knockholt Road (Warren Court)

This not the responsibility of Highways as it is not over a footway or highway. It is not an environmental health matter but SDC has provided information on what a parishioner can do in these circumstances (passed to Cllr. Brooker).

##### 6.3 Bus Stop lineage.

Target date for completion of work is 31 December 2012.

##### 6.4 Hawthorn Tree, Knockholt Road

Jacobs has been asked to look into removing this tree as it appears to be diseased.

##### 6.5 Amenity Blinds has provided a quotation for repairs to the curtain in the Pavilion. A further two quotes will be sourced.

##### 6.6 A Visual tree survey and risk assessment has been carried out by Bartlett Tree Experts on the recreation Ground trees. A specification for tree work will be prepared.

##### 6.7 PROW

Way-marking on Broke Hill Golf Course should have been completed. Broken fence on prow behind Deer Leap has been reported. All reports on PROW matters are now to be made via Kent website rather than to the specific officer.

##### 6.8 Thames Water are intended to change the water meter in the Parish Room in January 2013.

#### 7 PLANNING COMMITTEE

##### 7.1 **RESOLVED: The Minutes of the Planning Committee meeting held on Monday 26 November 2012 were Approved and Signed as a True Record**

##### 7.1.2 **RESOLVED: The Minutes of the Planning Committee meeting held on Wednesday 5 December 2012 were Approved and Signed as a True Record**

##### 7.2 APPLICATIONS RECEIVED

###### SE/12/02852/HOUSE DORMINTON, STONEHOUSE ROAD.

Erection of a two storey front, side and rear extension. Single storey side and rear extension - Objection

###### SE/12/02202/HOUSE 3 HAZEL COTTAGES, OTFORD LANE.

Erection of single storey front extension and ground floor extension under existing first floor to rear - Objection

###### SE/12/02819/HOUSE 5 GARDENERS COTTAGES, HALSTEAD PLACE, CHURCH ROAD.

Installation of satellite dish to rear of property (retrospective) - Support

###### SE/12/03112/HOUSE THE NEEDIES, OTFORD LANE

Replacement garage (domestic) and new security walls - No Objection

###### SE/12/03142 /FUL CRENDON COTTAGE, OTFORD LANE

Demolition of existing bungalow, garage and store and erection of four x bed dwelling - Objection

SE/12/03114/HOUSE THE DORMY, STONEHOUSE ROAD

Remodelling and enlargement of existing garage to include erection of first floor extension to accommodate games room, lobby and w.c., erection of two storey front gable and insertion of two velux windows on front elevation. - Objection

TREE WORK - 3 THE MANOR, HALSTEAD PLACE

Fell a group of approximately 18no. mature Lawson Cypress trees flanking side of grave-yard and memorial site to rear of property.

A letter has been written to Mr Les Jones, arboriculturist SDC, objecting to the removal of these trees. He has verbally responded. It was agreed that he would be requested to meet with councillors on site to discuss the removal of these trees.

7.3 APPLICATION DECISIONS

**Granted**

Nil

**Refused**

Nil

7.4 Watercrofts Wood

Presentation made by the Manor Gospel Trust, 26 November 2012.

Notes are available of the informal presentation.

It was noted that the Manor Gospel Trust do not own the land; they will be meeting with members of Sevenoaks District Council development control department to discuss the proposal; purchase of the land is dependant on planning consent being given. Information on any future meetings will be available on the Parish Council website.

**8 AMENITIES & HIGHWAYS COMMITTEE**

**8.1 RESOLVED: The Minutes of the Amenities & Highways Committee meeting held on Wednesday 5 December 2012 were Approved and Signed as a True Record**

8.2 Defibrillator

Cllr. Grosvenor had attended a defibrillator and first-aid course. It was agreed after discussion that more information was required. *Agenda item Amenities & Highways Committee meeting.*

8.3 Highways matters

Yellow Lineage, Church Road crossroads.

The Consultation will be held in 2013 possibly not before March.

There was considerable discussion on this topic with opposing views on the introduction of these being expressed by several councillors.

The Chairman expressed his view that this matter should be discussed further once the results of the formal consultation has been received.

8.4 SIDs

No response on the intended installation date so far following numerous emails and telephone calls to Highways representative and County Cllr. Parry.

It was suggested that Council contact Mark Robson, KALC Local Branch representative for highways matters.

A date early in January will be arranged for a meeting with Highways representatives.

8.5 Presentation Trees

The oak will be positioned on Southdene. It was agreed that a Rowan should be the second tree, site to be agreed.

The Clerk will enquire if the supplier would deliver the trees and will ascertain cost against her travelling to collect.

**9 INFORMATION**

9.1 CPRE AGM Thursday 13 December 2pm, Lenham Community Centre - noted

**10 DATE OF THE NEXT MEETING OF THE PARISH COUNCIL**

Monday 14 January 2013 in the Pavilion, Station Road at 19.45