

# HALSTEAD PARISH COUNCIL

## MINUTES OF THE AMENITIES & HIGHWAYS COMMITTEE MEETING HELD ON MONDAY 6 FEBRUARY 2012 AT 18.00 IN THE PAVILION, STATION ROAD

**PRESENT:** Cllr. Jeff Baldwin -Chairman  
Cllr. Barrie Blundell  
Cllr. Chris Ford

**IN ATTENDANCE:** Clerk

The meeting convened at 18.20

### 1 APOLOGIES

Apologies were received from Cllr. Karen Grosvenor who was unwell. Those present signed the attendance register.

### 2. DECLARATIONS OF INTEREST - Nil.

### 3. RECREATION GROUND HEDGE AND TREES

#### 3.1 Lime Trees

Communication had been received from Mr Sam Latham who is the owner of 13 Station Road on the boundary of the Recreation Ground.

He requests that Council undertake work on the four lime trees with branches over hanging his property as he is concerned about the condition of the trees. He had also expressed concern about the roots of these trees.

The Committee agreed that Council had a duty of care but would remind Mr Latham that the roots of these trees should be protected at all times.

It was agreed to put to Council that advice is sought from a Tree Surgeon.

#### 3.2 Boundary hedging

The Committee recognised that sections of the boundary hawthorn hedge required replanting. Much of the hedge had been broken by youngsters making an access to the Recreation Road from 13 Station Road.

It was noted that a large hole has been made in the hedge creating an access directly from Station Road. Investigation will be needed to determine who has created this entrance.

Hedging works will be required before the end of March.

It was agreed to put to Council that prices should be sourced for this work.

Cllr. Baldwin and the Clerk would visit site as soon as possible.

### 4 SPEED WATCH]

It was agreed not to hold sessions until March. The Clerk will liaise with Knockholt PC.

### 5. ALLOTMENTS

A letter had been received granting right of access to the land for the Parish Council.

Clerk has started to check status of the allotments waiting list.

It was agreed to put to Council that prices are sourced for ground clearance as a matter of urgency.

Cllr. Baldwin and the Clerk would visit site as soon as possible.

Points to be discussed at a future meeting: car park; clearance of site; installation of water; layout of land; insurance costs; conditions of lease to allotmenters.

### 6. HIGHWAYS MATTERS

It was noted that the service provided by KCC Highways & Transportation over the recent snow fall had been excellent. An email in thanks had been sent to the Area Manager.

Forms are signed for the first SID and an approach needs to be made to County Cllr. Parry for funding for the second.

Technicians have agreed a location point for the first SID but are awaiting connection costs.

### 7. INFORMATION

7.1 Date required for the next Village Clear Up

7.2 Freighter Service. Dates for 2012: 18 February, 23 June, 15 September. Date for collection in Fort Road to be agreed.

Meeting closed at 19.10