

# HALSTEAD PARISH COUNCIL

## MINUTES OF THE AMENITIES & HIGHWAYS COMMITTEE HELD ON FRIDAY 23 AUGUST 2013 in THE PAVILION, STATION ROAD AT 18.00

PRESENT: Cllr. Jeff Baldwin, Chairman  
Cllr. David Taylor, Chairman of Council  
Cllr. Barrie Blundell  
Cllr. Chris Ford  
Cllr. Karen Grosvenor

IN ATTENDANCE: Clerk  
The meeting convened at 18.05

### 1 APOLOGIES

All Members were present and signed the register.

### 2 DECLARATIONS OF INTEREST

Nil

### 3 ALLOTMENTS

#### 3.1 Update on clearance

Unfortunately Mr Elliott had been unable to start work clearing the site due to an accident. He will start on Wednesday 28 August.

#### 3.2 Lay out of plots

Cllr. Taylor had provided plan 4 of the allotment layout based on the Knockholt allotment site format. In-depth discussion took place on the layout of the site and a composite design was agreed using plans 2 and 4. The width of the plots would be as plan 4; layout as per plan 2. Central path 1 metre in width. It was agreed that Cllr. Taylor would provide site plan 5. It was agreed there should be no sheds as this encourages theft and that each plot holder could have a storage box. This would be included in the rental agreement. Clerk will circulate another copy of this document for comment. The position favoured for the car park is at the end by Shoreham Lane. The far end of the site will be unused.

#### 3.3 Charges

The Clerk advised that Dunton Green PC has small plots priced £10 excluding water; Otford has a mixture of plots: full plot@ 10 poles/rods= 250sq metres and half plots@ 5 poles/rods =125sq.metres. A pole = £1.15 charges include water. Knockholt has 30 plots the majority 125 sq metres (5 poles/rods) @ £40 including water and insurance. After considerable discussion, Cllr. Blundell proposed that the figure of £25 rental inclusive of water costs should be put to Council for approval; seconded by Cllr. Taylor, agreed four in favour, one abstention Cllr. Grosvenor. This equates to £10 for the plot plus £15 water charges. Hoses will not be permitted.

#### 3.4 Meeting dates

The next meeting of the A&H Committee will be held on Friday 20 September at 18.00 in the Pavilion, Station Road.

A meeting will be held on Friday 27 September at 20.00 in the Pavilion for everyone on the allotments waiting list and for any other interested people. Clerk will contact those on the list.

### 4 DEFIBILATORS

It was agreed that the Clerk should prepare a short list of PADs with details for each such as warranty, replacement and repair policy, cost, availability.

### 5 PROW

Parishioners are asked to report any overgrown public rights of way to the Clerk.

### 6 INFORMATION

Nil

The meeting closed at 19.13