

HALSTEAD PARISH COUNCIL

MINUTES OF THE AMENITIES & HIGHWAYS COMMITTEE HELD ON FRIDAY 20 SEPTEMBER 2013 in THE PAVILION, STATION ROAD AT 18.00

PRESENT: Cllr. Jeff Baldwin, Chairman
Cllr. David Taylor, Chairman of Council
Cllr. Chris Ford
Cllr. Karen Grosvenor

IN ATTENDANCE: Clerk
The meeting convened at 18.05

1 APOLOGIES

Cllr. Blundell was absent. Members present signed the register.

2 DECLARATIONS OF INTEREST - Nil

3 ALLOTMENTS

3.1 Update on clearance

The land has been cleared and as much rubbish removed from the land as possible. The Clerk expressed concern at the amount of glass and other debris that is still to be removed. After discussion it was agreed that Mr Elliott would be asked if he could manage to 'rake' it into piles and that a small skip should be hired for disposal.

3.2 Lay out of plots

Cllr. Taylor has produced Plan 6 which was approved. Councillors will mark out the plots as soon as possible.

3.3 Agreement

The committee agreed to use the draft agreement provided by the National Allotments Association as the basis for the Halstead Agreement. Points noted: sheds will be permitted at no larger than 6'x4', must be paid for by the allotment holder, must be their responsibility and **placed on the plot**. Children on plots was discussed. It was agreed that children must be school age and above. Cllr. Grosvenor stressed that the children must be the responsibility of the parent. Paths are to be kept clear at all times and were the responsibility of each plot holder. Cllr. Grosvenor mentioned that small troughs might be installed. Stand-pipes are to be installed at this time. The Clerk will prepare a draft agreement prior to the meeting on 27 September.

3.4 Meeting Friday 27 September

The meeting will be held in the Pavilion. All people on the waiting list have been invited but it is open to all. Cllr. Taylor will give a presentation; Cllr. Ford will prepare this. The draft agreement will be explained but not circulated until formally agreed by Council.

3.5 Current position of Allotment finances.

Expenses to date:

Removal of waste and asbestos £1,511 (the budget was £500). Installation of water main £2,286. Clearance (8 days) £2,320 = £6117

Income to date:

Awards for All £10,000: this was specifically for the water main and fencing. Parish Council budget £5300 = £15300. There are funds in the projects fund. County Cllr. Parry has agreed to pay for the installation of water on the land.

Work outstanding: water on site; installation of fencing; marking of the plots; final clearance; car parking.

4 DEFIBILATORS

Clerk had prepared a short list with information covering warranty, replacement, repair, battery & pad life and costs, usage, final cost includes heated box which will be need as this is a PAD (publicly accessible).

The AEDs discussed were Medtonic Lifepac £1530; Cardiac Science £1579; Primedic Heartsave £1590; Laerdal FRx £1855. The Committee asked the Clerk to ascertain if the battery came under the warrant and whether the life of the battery was shelf life or use life.

5 INFORMATION

Nil

The meeting closed at 19.35

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