

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 10 AUGUST 2015 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD.

PRESENT: Cllr. Terry Brooker – Chairman
Cllr Christine Halliday
Cllr. Jeff Baldwin
Cllr. Philip Draper
Cllr. Karen Grosvenor
Cllr. Roger Sales

IN ATTENDANCE: Clerk, 31 parishioners, District Councillors John Grint and Gary Williamson.

The meeting convened at 19.45

1 APOLOGIES

Apologies were received from Cllr. Barry Gardiner who was unwell; members present signed the attendance register

2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

Items other than those already declared in Councillors' Register of Interests
Nil

2.1 DISPENSATIONS

Letters had been received from Cllrs Baldwin, Draper, Grosvenor, Halliday and Sales request a dispensation so that they can be involved in budget discussions and the preparations of the Precept. It was agreed that the Clerk will provide these in her capacity as proper officer of Council. A request is expected from Cllr. Gardiner. Cllr. Brooker does not require a dispensation.

3 RESOLVED: The Minutes of the Parish Council meeting held on Monday 13 July 2015 were approved and Signed as a True Record with one minor alteration - the Fun Day is on 13 August.

4 FINANCE

4.1 RESOLVED: That the Accounts as itemised be paid.

Proposed by Cllr. Roger Sales, seconded by Cllr. Phil Draper and carried unanimously

CQ777	Homemaids cleaners- Pavilion	£ 346.50	
	Homemaids cleaners – Parish Room	<u>£ 198.00</u>	£544.50
CQ778	Precisepestcontrol – Pavilion		£ 66.00
CQ770	SDC dog waste disposal		£121.68
CQ780	Coolings Nursery summer planting		£450.00
CQ781	GML cleaning play area and youth shelter		£265.00
CQ782	Arco cleaning materials		£117.74
CQ783	Landscape Services 50% ground maintenance		£2181.72
CQ784	Viridor waste disposal		£ 57.80
CQ785}	Clerk reimbursement planning documents		£130.00
CQ785}	<u>Clerk's expenses incurred while carrying out her duties:</u>		
	Internet allowance	£ 17.66	
	Mileage: 2 x Bank @ 11; 1 x 12 Arco;		
	2 SDC @ 11 =56 miles	£ 25.20	
	Postage	<u>£ 23.22</u>	£ 66.08
	EDF Parish Room	£ 25.00	
DD	EDF Pavilion	<u>£ 25.00</u>	<u>£ 50.00</u>
	TOTAL PAYMENTS AS AT 10 August 2015		£ 4050.52

Plus CQ786 salary payment Mrs King Scott, Clerk

The cheques were signed at the close of business by Cllr. Christine Halliday and Cllr. Roger Sales.

4.2 RECEIPTS AS AT 10 August 2015

V1202	Mr Fenner (Pavilion) Inv39	£ 84.00
V1204	CLP	0.60
V1205	Cricket Club licence 50% Inv 43L	£450.00
V1206	Miss Bryer (Parish Room) Inv23	£ 84.00
V1207	Knockholt Parish Council, freighter Inv 44	£ 73.00
BACS	Ms James Pavilion, Inv54/34	£161.00

TOTAL RECEIPTS AS AT 10 August 2015 £ 852.60 - Noted

5. DISTRICT COUNCILLORS REPORT

Cllr. Williamson advised that EDF is working in Waterscroft Wood replacing pylons. He also advised that Lesley Westphal who had been planning officer for the proposed redevelopment of Fort Halstead no longer works for SDC. The application is now being dealt with by Alison Salter.

Cllr. Williamson understands that there may be an application at Oaktree Farm for 20 homes.

6. CLERK'S REPORT

6.1 Policing: several break-ins to vehicles and outbuildings – tools being stolen.

6.2 Junction 5 slips project: funding has been attained.

6.3 Yellow lines – nothing to report as County Cllr. Parry is out of office until the end of August.

6.4 Badgers Mount Residents Association: letter has been received stating that Council's donation will not be refunded. Clerk has replied stating Council's belief that it should be.

6.5 Mr Bowen no longer locks and opens the gate to the car park and the out-side toilet. He has been thanked. A volunteer will be required to undertake this job.

6.6 Kent Mediation CEO thanks Council for the donation towards its work.

6.7 There will be a training session on the Code of Conduct at the District Council office Tuesday 8 September, 3pm – 5pm. Cllrs. Draper, Gardiner, Halliday and Sales, plus the Clerk will attend.

6.8 Kent Highways contacted Council and asked that the hedge on the corner of Beldam Haw and the vegetation which runs along the front of the allotments be cut. Gerald Brooks has dealt with this.

6.9 The District/Town/Parish Charter. Cllr. Sales provided feed-back on this document and he and the Clerk have amended the copy. Will be on the agenda September meeting for approval.

6.10 Clerks Forum: District Cllr. Fleming gave a presentation on plans SDC has for the future and how these will involve Town and Parish Councils. He offered to visit Parish Council to give the presentation. Council felt they would like to hear this. The value of social media is being pressed on Parish Councils.

6.11 There will be a news-letter in September.

7. PLANNING COMMITTEE

7.1 PLANNING APPLICATIONS

7.2 Received
SE/15/02036/HOUSE Oakside, Otford Lane, TN14 7EG
Erection of detached outbuilding (retrospective)

SE/15/00628/OUT - An amended planning application has also been received which relates to the proposed development at Fort Halstead

Both applications will be discussed on Thursday 13 August in the Pavilion at 18.00

- 7.3 Granted
Nil - **noted**
- 7.4 Refused
Nil - **noted**
- 7.5 FORT HALSTEAD
See item 7.2. The Chairman will be speak at the District Council Development Control meeting on Thursday 10 September when the application for outline planning permission is scheduled to be on the agenda.
- 7.6 COMMUNITY PLAN
The District Council is starting to prepare the next Community Plan. Information is requested from village organisations. This will be advertised on the Parish Council website and in the newsletter.
- 7.7 STATION COURT
A letter has been written to Sevenoaks District Council asking if notice has been served on the occupants of Station Court telling them to leave the site. Letter has been acknowledged.
- 8 AMENITIES AND HIGHWAYS COMMITTEE**
- 8.1 Parking Station Road and Clarks Lane
Cllr. Baldwin stated his belief that the bus has problems turning out of Clarks Lane into Station Road because of the parked cars. He also believes that because of the problems at this point children could be endangered. It was mentioned that perhaps yellow lines should be put in Station Road but this was thought not to be practical and would have a negative effect for householders.
It was again mentioned that the bus should not use Clarks Lane but continue down Shoreham Lane, along old London Road and turn into Watercroft Road back to the village centre. **The Clerk will look into this.**
A suggestion was made that Watercroft Road should have a footpath as the road is regularly used by pedestrians. It was noted that any of the hedges require cutting.
- 8.2 PUBLIC RIGHTS OF WAY
One of the styles crossing Mr Stevens land is in a bad condition. It was felt that a kissing gate would be better placed where this is. Mr Stevens prefers styles. It was discussed that if Council paid for a kissing gate Mr Stevens might agree to install this. The Clerk will contact Nicky Biddall, PROW Office for her advice. A kissing gate would cost in the region of £60 which is a discounted rate. **Clerk to action**
- 8.3 JUNIOR FOOTBALL CLUB
The Chairman spoke against accepting the junior football club. Cllr. Halliday spoke in favour and Cllr. Sales stated that he thought it would be beneficial for the village. The other councillors present were also in favour and it was agreed it would go forward. The licence fee will be discussed at the next meeting of the Finance Committee.
- 8.4 MAINTENANCE VILLAGE FLOWERBEDS
There is considerable displeasure with the condition of the flower beds. The Clerk has complained to Coolings and a team was sent up to carry out maintenance on the beds. A cost has been provided by Coolings for twice yearly maintenance which would be added to the cost of planting up the beds twice a year.
Coolings has also increased its charges this year.
After discussion it was agreed that quotations will be sourced from other companies. **Clerk to action.**
- 9 INFORMATION**
The section of road in Otford Lane outside Hazel Cottages will be closed from 29 September for four days while BT carry out overhead works on pole replacement - **noted**
- 10 DATE OF NEXT MEETING OF THE PARISH COUNCIL
MONDAY 14 SEPTEMBER IN THE PAVILION, STATION ROAD AT 19.45**

The meeting closed at 21.27