

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 9 NOVEMBER 2015 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD.

PRESENT: Cllr. Terry Brooker, Chairman
Cllr Christine Halliday Vice Chairman
Cllr. Jeff Baldwin
Cllr. Philip Draper
Cllr. Barry Gardiner
Cllr. Karen Grosvenor
Cllr. Roger Sales

IN ATTENDANCE: Clerk, 12 parishioners.

The meeting convened at 19.49

1 APOLOGIES

All members were present and signed the attendance register,

2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

Items other than those already declared in Councillors' Register of Interests
Nil

2.1 DISPENSATIONS

Nil

3 RESOLVED: The Minutes of the Parish Council meeting held on Monday 12 October 2015 were approved and Signed as a True Record.

4 FINANCE

4.1 RESOLVED: That the Accounts as itemised be paid.

Proposed by Cllr. Draper, seconded by Cllr. Halliday and carried unanimously

Payments include VAT where relevant

CQ810	Homemaids cleaners	£242.00	
CQ813	Coolings Nurseries, flower bed maintenance	£540.00	
CQ814	Priory Print & Stationery Ltd	£ 94.14	
CQ815	Halstead British Legion, wreath	£ 50.00	
CQ816	Petty Cash	£ 25.00	
CQ817	Viridor Waste disposal, Pavilion	£ 43.35	
CQ822	MJS Decorating Services, changing room Pavilion	£575.00	
CQ821	Express keys – youth football	£ 23.40	

CQ819 Clerk's expenses incurred while carrying out her duties:

Internet allowance	£ 17.66	
Mileage: 4 x Bank @ 11; 1 x SDC @ 11;	£30.15	
1 Wicks@ 12 = 67		
Postage	£ 7.56	
Wood – backing for DF	£ 9.99	£ 65.36

DD	EDF Parish Room	£ 25.00	
DD	EDF Pavilion	£ 25.00	£ 50.00

TOTAL PAYMENTS AS AT 9 November 2015 £1708.25

CQ820 Salary payment Mrs King Scott, Clerk
Cheques were signed at the close of business by Cllrs Roger Sales and Christine Halliday

4.2 RECEIPTS AS AT 9 November 2015

V1217	Mr Fenner (Pavilion) Inv 66	£ 98.00
V1218	Pratts Bottom AD (Pavilion) Inv 71	£ 84.00
V1219	Miss James (Flower bed sponsor) Inv 73	£125.00

V1220	Mr Fenner (Pavilion) Inv 75	£ 28.00
BACS	Ms James (Pavilion),Inv 155	£126.00
BACS	Mr Akin (Flower bed sponsor) Inv 72	£125.00
V1221	Football 50% licence Inv L70	£320.00
BACS	Mrs Button (Parish Room) Inv 47	£ 21.00
BACS	Mrs Roy (Pavilion) Inv 68	<u>£ 27.00</u>

TOTAL RECEIPTS AS AT 9 November 2015 **£954.00 - Noted**

5. DISTRICT COUNCILLORS' REPORT

In the absence of both District Councillors, there was no report.

6. CLERK'S REPORT

- 6.1 Policing, there has been an attempted break-in in Fort Road. Garage door was smashed but access was not made. There are a lot of day-time attempted break-ins so parishioners should be wary.
- 6.2 Flower bed sponsorship: Mr & Mrs Akin, Miss James, Halstead Players and Mr McGurran have all agreed to continue to sponsor. There is one flower bed without a sponsor and Cllr. Karen Grosvenor has agreed to sponsor this.
- 6.3 Yellow lines: nothing to report
- 6.4 Village signs: nothing to report.
- 6.5 Information received on the Free Family Day in August. 94 children attended.
- 6.6 Speed Watch: three parishioners have come forward to join the team. SDC will provide training.
- 6.7 Defibrillator cabinet has been replaced under the guarantee. The problem seems to have been that the surface of the Weather boarding does not provide a flat surface. A piece of wood will be placed behind the unit. Clerk will source a sign indicated where the AED is located.
- 6.8 SDC call for sites. SDC are asking residents, landowners, developers and businesses to put forward sites that might be suitable for development in the district. These may be included in the new Local Plan. This does not determine that a site would be used. A past resident Richard Evans and his sisters own land at the cross roads and are offering this to SDC for possible development. Mr Evans has asked Council to support him. It was agreed that Mr Evans be advised that Council does not support his plan. Council was very concerned about this and it was agreed the Clerk will contact SDC to ask if the owner of any land, if it was agreed to be suitable for development, might go for a planning application in their own name.

7. PLANNING COMMITTEE

- 7.1 **RESOLVED: The Minutes of the Planning Committee meeting held on Wednesday 28 October 2015 were approved and Signed as a True Record**
- 7.2 Meeting at SDC offices concerning Watercrofts Wood
The Chairman advised that the meeting at the District Council Officers was useful but no conclusion was reached as to the future of the land. The SDC officers expressed their concern for the future of the land. The Planning Officer in charge of the applications for Watercrofts Wood would be pleased to speak to any parishioners with concerns and also the Enforcement Officer would provide help if contacted.
- 7.3 Planning Applications
Received
SE/15/02839/HOUSE 10 Beldam Haw
Erection of new single storey front extension –**date to be arranged for a Planning Committee meeting**
- SE/15/03304/HOUSE 7 London Road, TN14 7DS
Proposed alterations to existing dwelling consisting of new single storey rear extension, proposed side extension inclusive of larger garage and proposed entrance porch and hi-to-gable roof conversion with new rear dormer creating additional bedroom.

SE/15/03397/OUT Curry Farm, Knockholt Road
Demolition of existing dwelling and erection of a replacement bungalow.

SE/15/03179/FUL Woodlands Farm, Otford Lane
Demolition and clearance of existing agricultural buildings and replacement with as New Barn, Hay Barn and a Straw Barn plus erection of stables for personal use and provision of shingle driveway.

Granted

SE/15/02358/HOUSE 17 Beldam Haw
Erection of a two storey side extension. - **Noted**

SE/15/00585/FUL Three Corners Knockholt Road.
Erection of a replacement dwelling. - **Noted**

Refused

SE/15/02036/HOUSE Oakside, Otford Lane, TN14 7EG
Erection of detached building (retrospective) - **Noted**

7.4 Community Infra structure Levy

Resolution: To Accept the Community Infrastructure Levy Regulations 2010 (amended)

The Chairman proposed that the required form should be signed as it will facilitate Council's receipt of funding for projects in the parish: Councillors agreed unanimously that this should be done. The Clerk as Proper Officer of Council is to sign the document.

RESOLVED that the Community Infrastructure document should be signed.

8 AMENITIES AND HIGHWAYS COMMITTEE

8.3 Junior Football Club – update

First match at Halstead on 8 November but cancelled because of the bad weather. Goal posts arrived on 4 November and are remaining in situ. The team is 14 boys plus three from Halstead School. The School has received a flyer to go to every child. They have keys to the changing room and store cupboard and will pay for these. Licence outstanding.

8.4 Maintenance village flowerbeds

Cllrs. Halliday and Grosvenor had met with Ian Hazon, at Coolings Nursery. The meeting was not to discuss costs as these were agreed at the October Parish Council meeting but to discuss what planting and colour scheme would be suitable for next year when the agreed costings become relevant.

8.5 Highways Parish & Town Council Seminar

Cllrs. Baldwin and Grosvenor had attended the meeting. Main topic had been encouraging Parishes to undertake Highways works in partnership with other Parish Councils. There was no indication that KCC would provide funds to assist the Councils in this. Also mentioned: problems with Lorries in villages and 20mph signs near schools.

8.6 Introduction of flag-pole

A memo has been circulated to Council and after discussion it was noted that there have been 20 parishioners in favour and two against.

The Chairman proposed that costs of poles, sites and whether consent was require to install one be looked into. Council agreed unanimously.

The round bed outside the Village Hall had been mentioned and it was agreed that the Clerk should write to the Management Committee. Cllr. Baldwin volunteered to look after the pole, i.e. raise and lower the flag.

8.7 Changes to bus service

14 people responded to this, 5 in the one family. It was agreed to write to Badgers Mount Parish Council to ascertain their thoughts on the proposed diversion.

9 INFORMATION - Nil

**10 DATE OF NEXT MEETING OF THE PARISH COUNCIL:
MONDAY 14 DECEMBER IN THE PAVILION, STATION ROAD AT 19.45**

The meeting closed at 21.45