

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 12 OCTOBER 2015 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD.

PRESENT: Cllr. Terry Brooker, Chairman
Cllr Christine Halliday Vice Chairman
Cllr. Jeff Baldwin
Cllr. Philip Draper
Cllr. Barry Gardiner
Cllr. Karen Grosvenor
Cllr. Roger Sales

IN ATTENDANCE: Clerk, 9 parishioners, District Councillors John Grint.

The meeting convened at 19.49

1 APOLOGIES

All members were present and signed the attendance register,

2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

Items other than those already declared in Councillors' Register of Interests
Nil

2.1 DISPENSATIONS

Nil

3 RESOLVED: The Minutes of the Parish Council meeting held on Monday 14 September 2015 were approved and Signed as a True Record.

4 FINANCE

4.1 RESOLVED: That the Accounts as itemised be paid.

Proposed by Cllr. Halliday, seconded by Cllr. Draper and carried unanimously

Payments include VAT where relevant

CQ797	Viridor waste collection		£ 57.80
CQ798	Silver Pines newsletter		£ 60.00.
CQ799	SDC Freighter		£262.80
CQ800	Lester-Brown electrician PRoom, defib;	£ 25.00	
CQ800	Pavilion emergency light fitting (2 visits)	<u>£100.00</u>	£125.00
CQ801	Peter Scott grass cutting allotments		£ 20.00
CQ802	SDC Dog waste disposal		£121.68
CQ803	PKF Littlejohn LLP Audit		£ 360.00
CQ804	Thames Water	Pavilion	£189.88
CQ804	Thames Water	Allotments	£ 73.65
CQ804	Thames Water	Parish Room	<u>£ 11.03</u>
CQ805	Express keys, Parish Room		£102.00
CQ807	Inland Revenue		£664.78

CQ808 Clerk's expenses incurred while carrying out her duties:

Internet allowance	£ 17.66	
Mileage: 3 x Bank @ 11; 1 Printer @ 12; 2 x Dunbrik @ 12 += 69	£ 31.05	
Postage newsletters	£ 62.10	
Postage	£ 6.48	
Stationery	£ 3.00	
Reinbursement SDC Business Rates 50%	<u>£240.00</u>	360.29

EDF Parish Room	£ 25.00	
DD EDF Pavilion	<u>£ 25.00</u>	<u>£ 50.00</u>

TOTAL PAYMENTS AS AT 7 October 2015 **£2458.91**

CQ809 Mrs King Scott, Clerk, salary cheque

Cheques were signed at the close of business by Cllr. Karen Grosvenor and Cllr. Barry Gardiner

4.2 RECEIPTS AS AT 7 October 2015

V1212	Peter Scott (tenancy allotments)	5.00
V1212	Alistair Love (tenancy allotments)	12.50
V1213	Mrs Nunn (Pavilion) Inv 65	36.00
V1214	Mrs Wells (Parish Room) Inv 64	72.00
V1215	Mrs Keeper (Parish Room) Inv 3/6	210.00
V1216	Miss Bryer (Parish Room) Inv 48	63.00
BACS	Ruth Jones, (Parish Room),Inv 13	<u>28.00</u>

TOTAL RECEIPTS AS AT 12 October 2015 **£ 426.50 - noted**

4.3 AUDIT

External Audit has been completed and all was approved.

4.4 QUARTERLY ACCOUNT

July – September 2015- attached for information - **noted**

4.5 FINANCE COMMITTEE MEETING

The Clerk will circulate dates to members of the Committee for a November meeting

5. DISTRICT COUNCILLORS' REPORT

Cllr. Grint reported that he was meeting with SDC Chief Executive the following day to discuss his dissatisfaction of the procedure undertaken at the meeting held on 10 September at Development Control meeting when the outline planning application for Fort Halstead was discussed.

6. CLERK'S REPORT

6.1 Policing: no reported crimes. PCSO Amy Hardy plans to attend the November Parish Council meeting.

6.2 Yellow lines: These have been paid for from County Councillor Parry grant-fund. The work will be carried out in approximately three but if there is snow and ice it will be deferred. The inclusive charge for the work and the highways notices was £1800.

6.3 Village Signs: the Highways steward does not think there is funding available to renew the village signs. The Clerk will pursue this matter.

6.4 There is a free Family Fun Day in the Pavilion, Dunton Green on 29 October and in Otford on the Recreation Ground on 30 October, 10am – 2pm.

6.5 Insurance Premium Tax is being increased from 6% to 9.5%; this is the first increase for over 20 years.

6.6 Boundary Changes. There is a second consultation in certain areas; Halstead is not affected.

6.7 The Defibrillator cabinet is not working correctly and following conversations with the manufacturer in Spain a new cabinet will be supplied. The defibrillator has been removed from the Ambulance Services list for the time being.

6.6 The Hedge running along the side of the car park and Recreation Ground. The Football Manager would like the hedge lowered to five feet to stop the footballs bursting on the hedge. Council agreed to this, but if damage is caused to parked vehicles it will be the responsibility of the Football Club.

6.7 Parish Newsletter has been delivered and responses received to the questions in it. ***Agenda item November meeting***

7. PLANNING COMMITTEE

7.1 Planning Applications

Received
Nil

Granted
15/00585/FUL Three Corners, Knockholt Road
Erection of a replacement dwelling

- 7.2 Refused
Nil
- 7.3 Appeal
SE/15/01244/LDCEX Watercrofts Wood, Old London Road, Halstead Bluebell Cemetery Properties Ltd.
Council agreed that the situation with this development is extremely confusing and it was resolved that Council should contact the Chief Planning Officer to arrange a meeting to discuss the planning applications in Watercrofts Wood. Cllr. Grint indicated that he would also like to attend the meeting. It was noted that large lorries were also entering and leaving the site at regular intervals.
A Planning Committee meeting will be called to discuss the Appeal.
- 7.4 Fort Halstead
Nothing to report. There is no knowledge as to whether the four parties have signed the Section 106 agreement.
- 7.5 Community Plan
This will be passed to the Planning Committee.
- 8 AMENITIES AND HIGHWAYS COMMITTEE**
- 8.1 Allotments – Meeting with allotment holders Friday 9 October 2015
Notes of the meeting were circulated to members.
Cllr. Sales outlined the meeting and the recommendation was made to Council that the use of hoses on the plots should be tried for a three month period in 2016, 1 April – 30 June. Tenancy document would need to be amended to incorporate this. These recommendations will be *agenda items at the November Parish Council meeting*.
- The meeting was adjourned for members to view the condition of the visitors changing room prior to discussing the quotations.
- 8.2 Painting ceiling visitors changing room, Pavilion
Quotations were received from Kevin Brown £155; Mike Sully £575 Mr Attwood & Co. £825
After considerable discussion Cllr. Halliday proposed that Mr Sully's quotation for £575 should be accepted, seconded by Cllr. Baldwin, carried unanimously.
RESOLVED; that the quotation in the sum of £575 from Mr Sully to paint the ceiling in the visitors changing room should be accepted.
- 8.3 Junior Football Club –
Still awaiting leaflets from the organiser. The youngsters are practising on the Recreation on Saturdays.
- 8.4 Maintenance village flowerbeds
It was noted that there are seven flower beds.
Quotation received from Coolings Nursery: Planting and clearing the beds twice a year £900; maintenance £400 for four visits at 2 hours per visit.
Quotation received from Branching-Out £1,850 for planting up and clearing beds. The maintenance of the beds would be an extra charge.
Cllr. Halliday proposed that the quotation from Coolings Nursery in the sum of £1,300, should be accepted, seconded by Cllr. Sales and carried unanimously.
RESOLVED: that the quotation in the sum of £1,300 from Coolings Nursery to plant, clear and maintain the seven flower beds should be accepted.
- 8.5 Highways Parish & Town Council Seminar
This will take place on 9 November, at the Mercure Hotel, Tunbridge Wells. Cllrs. Baldwin and Grosvenor will attend
- 9 INFORMATION**
The Village Clear Up took place on Saturday 10 October and the Chairman thanked everyone who had taken part and given their time so freely. The Chairman also thanked Mr Grey who had collected three bags of rubbish from Old London Road and Watercroft Road on 8 October and Mr Nichols who frequently clears litter from London Road.
- 10 DATE OF NEXT MEETING OF THE PARISH COUNCIL
MONDAY 9 NOVEMBER IN THE PAVILION, STATION ROAD AT 19.45**

The meeting closed at 21.56