

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 10 SEPTEMBER 2012 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD

PRESENT: Cllr. David Taylor, Chairman
Cllr. Terry Brooker
Cllr. Jeff Baldwin
Cllr. Sheila Bent
Cllr. Chris Ford
Cllr. Karen Grosvenor

IN ATTENDANCE: Clerk, District Cllr, John Grint, 8 parishioners.

The meeting convened at 19.45

- 1 **APOLOGIES** were received and accepted from Cllr. Barrie Blundell who was on holiday. Councillors present signed the attendance register.
- 2 **DECLARATIONS OF INTEREST ON AGENDA ITEMS**
Cllr. Baldwin, non-pecuniary item 7.4. He lives in close proximity to Deerleap Stud Farm.
- 3 **RESOLVED: The Minutes of the Parish Council meeting held on Monday 13 August 2012 were Approved and Signed as a True Record.**
- 3.1 **RESOLVED: The Minutes of the Extraordinary Parish Council meeting held on Wednesday 29 August 2012 were Approved and Signed as a True Record**

4 FINANCE

4.1 **RESOLVED: That the Accounts as itemised be paid**

Proposed by **Cllr. Grosvenor**, seconded by **Cllr. Bent** and carried unanimously

Payments include VAT where relevant.

CQ349	BT quarterly account		£ 119.32
CQ350	Zurich Management Services		£ 36.00
CQ351	Priory Print, stationary		£ 128.80
CQ352	St Margaret's Church Section 137		£ 100.00
CQ353	CAB Section 137		£ 100.00
CQ354	Petty Cash		£ 25.00
CQ355	RoSPA Playarea Playsafety Ltd		£ 82.80
CQ356	Audit Commission, external audit		£ 480.00
CQ357	Viridor, August refuse collection Pavilion		£ 38.44
CQ358	Mr Roger Davenport, repairs & refurbishment Village Sign		£ 50.44
CQ359	PJ Garden Services, mowing 7 th cut	£ 90.00	
CQ359	PJ Garden Services, strimming 7 th cut	<u>£ 50.00</u>	£ 140.00
CQ361	Homemaid cleaning Parish Room/Pavilion		£ 154.00
CQ363	Revenue & Customs 2 nd quarter		£ 619.92
CQ360	<u>Clerk's expenses incurred while carrying out her duties:</u>		
	Internet, monthly allowance	£ 16.66	
	Postage	£ 19.20	
	Quarterly office allowance	<u>£ 40.00</u>	£ 75.86
	<u>Repayment to Clerk</u>		
CQ360	Website 6 months hosting	£ 50.33	
CQ360	Bolt and door -hook Pavilion	<u>£ 7.28</u>	£ 57.61
DD	EDF Pavilion	£ 51.00	
DD	EDF Parish Room	<u>£ 25.00</u>	<u>£ 76.00</u>
	TOTAL PAYMENTS as at 10 September 2012		£2284.19

Plus salary payments:

CQ362 Mrs G King Scott, Clerk.

The cheques were signed at the close of business by **Cllrs. Baldwin and Ford**.

4.2 **Receipts:**

BACS	Cock Inn, sponsorship flower beds		£ 25.00
BACS	Mrs James, Pavilion (Inv /34/46/50)		<u>150.00</u>
	TOTAL RECEIPTS as at 10 September 2012		£ 175.00

The Clerk advised that the first payment of the Cricket Club's licence had been received. The Treasurer had mentioned in a note accompanying the payment that the Cricket Club had depleted income this season due to the bad weather conditions. He stated that he had concerns about payment of the second half of the licence. *Agenda item October Parish Council meeting.*

4.3 External Audit

This has been signed off by the External Auditor. No recommendations were made; no actions required.

5 DISTRICT COUNCILLORS' REPORT

District Cllr. Grint reported that the Environment Select Committee has been looking into the fly-tipping throughout the District and generally it has improved. Unfortunately in Halstead Parish the number of incidents has doubled within the last year. Cllr. Grint will provide a list of areas throughout the parish where dumping frequently occurs.

6 CLERK'S REPORT

6.1 Policing: 4 Incidents in August

2 burglaries other than dwelling - handbag stolen from Broke Hill Golf Club, 1 shed broken into in Watercroft Road; 1 theft from motor vehicle - number plates at Knockholt Station; 1 attempted burglary other than dwelling - padlocks removed from stable block in Church Road.

6.2 Public Rights of Way

PROW Officer is looking into the problems with a path on Brook Hill Golf Club.

6.3 KALC Localism Conference

A reminder that this is on Saturday 29 September. Cllr. Ford will attend.

6.4 Land to the rear of Knockholt Station

Planning Application by Mr Day in the London Borough of Bromley. This was refused. Has now gone to appeal. Council's comments will be sent with the relevant papers.

6.5 Members Allowances

Council has been asked if it intends to pay allowances. In the past Council agreed not to. Information is required. *Agenda item October Parish Council meeting.*

6.6 Community Plan Consultation - SDC Plan for the next 15 years.

This will be held on 9 October from 10am - 1pm, venue to be advised. The Clerk has been invited plus the Chairman or another Councillor. Cllr Ford will attend.

6.7 Code of Conduct Training

This will be on Thursday 27 September, cost £ 35 per delegate. Members will not attend. The Clerk will attend.

6.8 Household Waste recycling Centres

Changes are being introduced by KCC for usage of local recycling centres. Leaflets and posters will be displayed. Most of the changes affect businesses that should not be using the domestic centres.

7 PLANNING COMMITTEE

7.1 **RESOLVED: The Minutes of the Planning Committee meeting held on Thursday 30 August 2012 were Approved and Signed as a True Record**

The Committee will next meet on Thursday 13 September at, 18.00 in the Pavilion

7.2 APPLICATIONS RECEIVED

12/01850/HOUSE THE OLD POST OFFICE, CHURCH ROAD TN14 7HE

Mixed use Retail (A1), Tea Rooms (A3), Fabric workshop (B1), Bed & Breakfast (C1), Residence (C3) - **Discussed 30 August -supported.**

12/02118/LDCEX 15 LONDON ROAD, TN14 7DS

Erection of raised pool surround and pool to rear of garden - **Discussed 10 September, only comments required**

7.3 APPLICATION DECISIONS

Nil

7.4 ALLOCATIONS AND DEVELOPMENT MANAGEMENT PLAN - LDF

This will be discussed at the Planning Committee meeting. *Agenda item Thursday 13 September.*

District Cllr. Grint advised that the SDC Select Committee would be meeting on 3 October to discuss this document [Date changed to 9 October.] Then it would go to Cabinet before final discussion at Council.

The Clerk will advise Cllr. Grint of the discussions at the Planning Committee meeting.

8 AMENITIES & HIGHWAYS COMMITTEE

The Committee will next meet on Wednesday 3 October at, 18.00 in the Pavilion

8.1 Allotments

Following the Extraordinary Parish Council meeting on 29 August a letter was written to Mr Grove, SDC, who is acting on Council's behalf. Several matters require investigation before acceptance of the land. Council believes that Sevenoaks District Council should be responsible for the cost of these searches.

8.2 SIDs - meeting with Kent Highways

Agreed locations are:

Knockholt Road in the grass verge outside Warren Court Farm opposite Three Corners;
Station Road outside 1 Yew Tree Cottage. It is anticipated these will be installed in October.

8.3 Joint Transportation Meeting - 12 September

Cllrs. Taylor and Baldwin will attend. The introduction of parking controls in Halstead Parish is an agenda item.

8.4 KCC Definitive Map & Statement of Public Rights of Way

This will be discussed at the Amenities & Highways Committee meeting. Prior to that meeting Cllr. Baldwin will walk the village PROW. Committee members are asked to view the maps on KCC website. www.kent.gov.uk/prowconsultations

Agenda item Wednesday 3 October

8.6 Village Clear Up Day

Date selected: Saturday 6 October, 9.30am at the Pavilion. Volunteers are urgently required.

8.7 Dog fouling on Recreation Ground

There have been several complaints about this. The Defra website outlines measures and enforcement which can be introduced. This will be discussed at the Amenities & Highways Committee meeting. **Agenda item Wednesday 3 October.**

8.8 Thames Water: water leak, Knockholt Road

This caused considerable inconvenience to parishioners and Thames Water were unco-operative and ill informed. It was **Resolved** that the Clerk should contact the regulator to lodge a complaint.

Play area RoSPA report.

This will be discussed at the Amenities & Highways meeting. **Agenda item Wednesday 3 October.**

9 INFORMATION

9.1 Kent Downs AONB Countryside Day 12 October at Cobham Hall School. Lunch, presentation & field trip. **noted**

10 DATE OF THE NEXT MEETING OF THE PARISH COUNCIL

Monday 8 October 2012 in the Pavilion, Station Road at 19.45

The meeting closed at 21.12