

HALSTEAD PARISH COUNCIL

MINUTES OF THE AMENITIES & HIGHWAYS COMMITTEE HELD ON WEDNESDAY 8 July 2015 in THE PAVILION, STATION ROAD AT 18.00

PRESENT: Cllr. Jeff Baldwin, Chairman
Cllr. Phil Draper
Cllr. Karen Grosvenor
Cllr. Roger Sales

IN ATTENDANCE: Clerk
The meeting convened at 18.15

1 ELECTION OF CHAIRMAN

2 APOLOGIES

3 All members were present and signed the register.

4 DECLARATIONS OF INTEREST.

Nil

5 ALLOTMENTS TENANCY AGREEMENT

Concern had been highlighted concerning the clarity of the payment period for rental and what action should be taken concerning the condition of each allotment plot.

- i It was agreed to put to Council that para 16 should become 16a, 16b, 16c.
- ii It was agreed to put to Council that the payment period for plot rental should be clarified to state that if it is not paid within 6 weeks of the stated date, which is 1 April, the allotment holder would be asked to leave the site and the plot offered to the waiting list. If there were extenuating circumstances this would be at the Council's discretion.
- iii It was agreed to put to Council that on the death of a plot holder the Clerk would speak to the family to enquire if they would wish for a family member to take-on the plot but with the normal hire conditions

Concern had been expressed by various allotment holders about the condition of their neighbouring plots. The Clerk and her husband had visited and cleared two plots, one of these to be covered with tarpaulin by Cllr. Baldwin. It was agreed to put to Council that if nothing had been done to clear the offending plot within a given period the plot holder would be written to and told to clear the plot.

6 INFORMATION

Nil

The meeting closed at 19.15