

HALSTEAD PARISH COUNCIL

MINUTES OF THE AMENITIES & HIGHWAYS COMMITTEE HELD ON THURSDAY 2 JANUARY 2014 in THE PAVILION, STATION ROAD AT 18.00

PRESENT: Cllr. Jeff Baldwin, Chairman
Cllr. David Taylor, Chairman of Council
Cllr. Chris Ford
Cllr. Karen Grosvenor

IN ATTENDANCE: Clerk
The meeting convened at 18.37

1 APOLOGIES

Apologies were received from Cllr. Blundell who is unwell. Members signed the register.

2 DECLARATIONS OF INTEREST.

Cllr. Baldwin would like to rent an allotment if one is available, he would then have a non-pecuniary interest.

3 ALLOTMENTS

3.1 To discuss and agree content of tenancy agreement for approval by Council.

A. First para: tenancy for 2014 from 1st March

B. First para: size of plot 7metres x 15 metres

C. Item. 1: The rent must be paid on 1 March 2014. From 2015 the rent must be paid on 1 February. Cheques to be made payable to Halstead Parish Council and sent to the Clerk.

D. Item. 4: Then tenant must not use mechanised tools, e.g. strimmers, rotavators before 9am and after 8pm Monday to Friday; and before 9am and after 6pm Saturday and Sunday. Fuel must not be kept on the plots or on any other area of the allotments.

E. Item 7: The Tenant shall be responsible for cutting the hedge where it forms part of the boundary of their plot. The grass between plots must be cut and the areas around each plot must be kept clear and tidy. Rubbish must not be dumped on the plots. A plastic compost-bin may be positioned on the plot.

F. NEW Item 16: Cars must be parked in the car park not on any other area of the allotments. Cars must not be parked in Beldam Haw. The last person to leave the allotments must ensure that all the gates are locked. All allotment holders will be provided with the combination of the padlocks when they pay their rental.

3.2 Update

Water pipes have been installed and approved by Thames Water. Thames Water will make contact with a date for the installation of the mains water.

The stand-pipes cannot be installed until the trench is filled. Councillors will ascertain if the trench can be filled by hand as the ground is currently too wet for machinery to be used.

The gates have been installed.

Cllrs. Taylor and Baldwin will check on the plot measurements as soon as possible.

4 INFORMATION

Nil

The meeting closed at 18. 35