

HALSTEAD PARISH COUNCIL

MINUTES OF THE AMENITIES & HIGHWAYS COMMITTEE HELD ON MONDAY 17 MARCH 2014 in THE PAVILION, STATION ROAD AT 18.00

PRESENT: Cllr. Jeff Baldwin, Chairman
Cllr. David Taylor, Chairman of Council
Cllr. Chris Ford
Cllr. Karen Grosvenor

IN ATTENDANCE: Clerk, 2 parishioners
The meeting convened at 18.05

1 APOLOGIES

Apologies were received and accepted from Cllr. Blundell who had a previous commitment. Members present signed the register.

2 DECLARATIONS OF INTEREST.

Cllr. Baldwin, non-pecuniary interest, he is to lease on of the plots

3 ALLOTMENTS

3.1 Trenches and drainage

Cllrs. Baldwin and Taylor had worked on the allotments clearing the trenches and installing pea shingle. Another working party will take place on Wednesday 19 March. Cllrs. Baldwin and Taylor plus the Clerk will take part. One of the parishioners in the public gallery, Mr Bob White volunteered to help. He was thanked for his kind offer. Another six one tonne bags of pea shingle have been delivered.

3.2 Plots – number and size

There are 21 plots. Sizes to be confirmed and plots re-measure. Size in region of 14 x 7metres

3.3 Allocation

| | |
|---------|--------------------|
| Plot 1 | V Richards |
| Plot 2 | Julie Gay |
| Plot 3 | Gill Ortmann |
| Plot 4 | Jeff Baldwin |
| Plot 5 | Marc Carter |
| Plot 6 | Maurice Rice |
| Plot 7 | Keith Dalton |
| Plot 8 | David Wynn |
| Plot 9 | Stella Mtawali |
| Plot 10 | Simon Daldorph |
| Plot 11 | - |
| Plot 12 | Carole Baker |
| Plot 13 | Brenda Dicker |
| Plot 14 | Brenda Dicker |
| Plot 15 | Mr & Mrs Meaton |
| Plot 16 | Tom/Sharon O'Neill |
| Plot 17 | - |
| Plot 18 | - |
| Plot 19 | - |
| Plot 20 | Beverly Ward |
| Plot 21 | Rozalind White |

3.4 Tenancy agreement - Amendments

1. Use of produce. The restriction of who may benefit from the produce will be removed and the wording altered to make it clear that the plots are not for financial gain/business use, but for personal use.
2. The date when the agreement starts will be changed to 1 April which corresponds with the start of the Parish Council's financial year.

3.5 Car Park.

Price for crushed concrete still awaited from David Elliott. Clerk will contact David. Cllr. Baldwin is concerned that crushed concrete may not be strong enough for vehicles.

3.6 Miscellaneous items

1. Cllr. Baldwin will purchase more wood for plot markers.
2. Meeting will be arranged for all future Allotmenters. Date agreed Friday 28 March at 8pm in the Pavilion. They will be supplied with the new tenancy agreement and plot plan. Rental payment to be made at the meeting.

3.7 Current expense and income

Spend up to date: £16,073.01 ex VAT.

Income to date: £10,940 – SDC Members Grant Cllr. Parry; Grant Awards for All

Budget figure Council EOY £5300. New Financial Year 2014-15 budget £4500

4 INFORMATION

Nil

The meeting closed at 18.55